

HARRINGTON PARK SCHOOL DISTRICT
HARRINGTON PARK, NEW JERSEY

MINUTES

BOARD OF EDUCATION
Thursday, November 01, 2018

Work Session and Executive/Closed Session
5:00 p.m.
Public Meeting – Regular Public Meeting
6:00 p.m.

MEMBERS OF THE BOARD

Mr. Dianne Smith, President
Ms. Laura Tebo, Vice President
Ms. Brenda Cho, Trustee
Mr. Tsampicos Perides, Trustee

Dr. Adam D. Fried, Superintendent/Board Secretary
Mr. Bryan Jursca, Business Administrator

Executive Closed Meeting—First and Third Thursday of Each Month at 5:00 p.m.
Work Session – First Thursday of Each Month at 6:00 p.m.
Regular Public Meeting—Third Thursday of Each Month at 6:00 p.m.
Next Work Session Meeting – Thursday, December 06, 2018
Board of Education Conference Room – Harrington Park School

CALL TO ORDER:

Time: 6:03 p.m.

President Smith called the meeting to order at 6:03 p.m.

FLAG SALUTE:

Dr. Fried led the flag salute.

ROLL CALL:

	PRESENT	ABSENT	Time of arrival/departure
Dianne Smith, President	✓		
Laura Tebo, Vice President	✓		
Brenda Cho, Trustee	✓		
Tsampicos Perides, Trustee		✓	

Also Present: Dr. Adam D. Fried, Superintendent/Board Secretary
Mr. Bryan Jursca, Business Administrator
Public

OPEN PUBLIC PORTION MEETING ACT STATEMENT

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.

In accordance with the provisions of this act, the Harrington Park Board of Education has caused notice of this meeting, which includes the date, time and place thereof posted on the bulletin board of the municipal building, and the Board of Education bulletin board, published in The Record, and filed with the Clerk of the Borough of Harrington Park.

MEETING CALENDAR:

Date	Time	Place	Purpose
December 06, 2018			
Work Session and Executive/Closed Session	5:00 p.m.	BOE Conference Room	Discussion
Regular Public Meeting	6:00 p.m.	Instrumental Music Room	Discussion

PRESIDENT'S STATEMENT

- Welcome
- Thanks to all staff for a successful Halloween day at school
- Harrington Park School will welcome parents on November 13th for National School Visitation Day

SUPERINTENDENT'S REPORT

- The first trimester will end on Friday, November 16th for K-8. Grades are scheduled to be posted on the Parent Portal on Monday, November 26th.
- Our computer lab has turned into NASA for our eight graders as they work with Cuberider on their space based long term project
- Zero period at the High School is working out very well so far

STUDENT COUNCIL REPORT: (none)**PRESENTATION:** (none)**OTHER:** (none)**PUBLIC BE HEARD – AGENDA ITEMS ONLY**

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited regarding subjects on this agenda. The second opportunity occurs just prior to adjournment, when citizens may address general questions and comments to the Board.

Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer.

All cell phones must be turned off or be in vibrating or silent ring mode. Persons should leave the meeting room before answering their cell phones.

All comments and questions must be addressed to the Board President or the presiding officer, and shall be limited to school-related issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.

Motion by Vice President Tebo, seconded by Trustee Cho to open the meeting to the public.

Voice Vote: Unanimous

Questions or Comments:

- None

Motion by Vice President Tebo, seconded by Trustee Cho to close the meeting to the public.

Voice Vote: Unanimous

ACTION ITEMS**I. APPROVAL OF MINUTES**

BE IT RESOLVED, that the Board of Education approve the following Minutes:

10/16/18 Work Session Executive/Closed Regular Public

Approval to revise the 18-19 Established Dates fo Scheduled BOE Meetings

Approve the revision to the 2018-19 Established Dates for Scheduled Board of Education Meetings for the remainder of the 2018-19 school year as follows: (Appendix A) with email notification to the HP Borough clerk, HP Staff, and publication in The Record-Ad #4296616 1024/18

Work Session and Executive Session Meetings from 7:00 p.m. to new start time of 5:00 p.m.

Regular Public Meetings from 8:00 p.m. to new start time of 6:00 p.m.

Motion by Vice President Tebo, seconded by Trustee Cho to approve the Minutes of 10/16/18 and the revision to the 2018-19 Established Dates for Scheduled BOE Meeting as listed above.

ROLL CALL: 3-YES 0 -NO 1-ABSENT Motion approved

II. ADMINISTRATIVE COMMITTEE

Dianne Smith , Chairperson

Pursuant to the recommendation of the Superintendent, the Administrative Committee recommends the following resolution(s):

A-1 APPROVE RB-DOORS U.S. TO SUPPLY AND INSTALL CLASSROOM DOORS FOR SCHOOL SECURITY USING DISTRICT EMERGENCY RESERVE FUNDS

WHEREAS, The Harrington Park Board of Education recognizes that school security remains a priority in today's climate but limited budgetary funds are available to address all needs;

WHEREAS, The Harrington Park Board of Education has taken steps over the past several years to address exterior school security by creating a new main entrance vestibule and upgrade technology on exterior doors, but interior upgrades to doors have been limited;

WHEREAS, most interior classroom doors are original to the building, antiquated, and contain large glass window panes;

WHEREAS, RB-Doors U.S. has proposed services to supply and install ballistic resistant steel doors with ballistic resistant glass for all classrooms in Harrington Park School;

WHEREAS, The Harrington Park Board of Education's Emergency Reserve Account contains \$176,994 and can be utilized for school security purposes as it relates to the safety of students and staff;

NOW, THEREFORE, BE IT RESOLVED that The Harrington Park Board of Education approve RB-Doors U.S. to supply and install forty ballistic resistant steel classroom doors at the total cost of \$39,900 using District Emergency Reserve funds, and pending County Superintendent approval.

A-2 APPROVE A DONATION FROM THOMAS SCHILLACI TO THE HARRINGTON PARK BOARD OF EDUCATION SCHOOL

BE IT RESOLVED that the Board of Education approve a donation from Thomas Schillaci to the Harrington Park Board of Education school music department for a 2015 36 inch Panasonic Television having an estimated donation value amount of \$250.

Motion by President Smith, seconded by Vice President Tebo to approve the following resolutions:
A-1 and A-2

ROLL CALL: 3 - YES 0 - No 1- ABSENT Motion approved

SCHOOL BUSINESS ADMINISTRATOR REPORT:

Discussion: Auditors from Lerch, Vinci & Higgins will begin their field work in the coming weeks for the annual financial school audit for 2017-18. The reports should be available by our next meeting.

III. FINANCE AND AUDIT COMMITTEE

Brenda Cho, Chairperson

Pursuant to the recommendation of the Superintendent, the Finance and Audit Committee recommends the following resolution(s):

FA-3 APPROVE BILLS LIST

BE IT RESOLVED, that the Board of Education approve the payment of expenditures in the amount of \$309,348.54 as based upon the computer listing dated 11/01/18 and the payroll of \$336,569.87 dated October 31, 2018, all of which are on file in the office of the Board of Education.

In accordance with N.J.A.C. 6A:23-2:11(b), (c) 3, and (c) 4;

Approval that all bills as examined, audited and certified by the Business Administrator/Board Secretary and presented to the Board of Education shall, if found to be correct, be ordered paid by the Board of Education. Any exceptions noted tonight, on the record, will be reexamined by the Business Administrator/Board Secretary and the appropriate committee chairperson and if found to be correct, be ordered paid by the Board of Education. Prior to payment, the inquiring board trustee will be duly notified by the Business Administrator/Board Secretary, in reference to satisfaction of the submitted concern.

FA-4 APPROVE BOARD SECRETARY REPORT FOR SEPTEMBER, 2018

BE IT RESOLVED that the Board of Education approve the Board Secretary Report for the month ending 09/30/18.

CERTIFICATION OF FUNDS

In accordance with N.J.A.C.6A:23-211 (b), (c), and (c) 4;

The Business Administrator/Board Secretary certifies that no line item account has encumbrances and expenditures which in total exceed the line item appropriation. The Board of Education certifies that no major account or fund has been over-expended. Furthermore, the Board of Education and the Business Administrator/Board Secretary certify that current expense, special revenue and debt service fund balances have not been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

FA-5 APPROVE MONTHLY TRANSFER REPORT FOR SEPTEMBER, 2018

BE IT RESOLVED that the Board of Education approve the monthly Transfer Report for the month ending 09/30/18.

FA-6 APPROVE TREASURER'S REPORT FOR SEPTEMBER, 2018

BE IT RESOLVED that the Board of Education approve the Treasurer's Report for the month ending 09/30/18.

FA-7 APPROVE SPECIAL EDUCATION TUITION CONTRACTS WITH NORTHVALE BOARD OF EDUCATION FOR THE 2018-19 SCHOOL YEAR

BE IT RESOLVED, that the Board of Education approve the special education tuition contract agreements with the Northvale Board of Education from 09/01/18 – 06/30/18 as listed:

Student I.D.#	Tuition Contract	One-to One Aide contract
20273821	\$28,799.00	2 P/T Aides Total Cost: \$41,111.10

Motion by Trustee Cho, seconded by Vice President Tebo to approve the following resolutions:

FA-3 through FA-7 with President Smith abstaining her vote for resolution number FA-7

ROLL CALL: 3-YES 1 Absent FA-3 through FA-6 Motion approved

2-YES 1 Absent and 1-Abstain on FA-7 Motion approved

IV. HOUSE AND GROUNDS COMMITTEE

Brenda Cho, Chairperson

Pursuant to the recommendation of the Superintendent, the House and Grounds Committee recommends the following resolution(s):

HG-8 APPROVE COMPREHENSIVE MAINTENANCE PLAN FOR 2017-18, 2018-19, AND 2019-20

BE IT RESOLVED that the Board of Education approve the Comprehensive Maintenance Plan for 2017-18, 2018-19, and 2019-20 as follows:

Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

Whereas, the required maintenance activities as listed in the attached document for the various school facilities of Harrington Park school district are consistent with these requirements, and
Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

Now Therefore Be It Resolved, that the Harrington Park School District hereby authorizes the school business administrator to submit the attached Comprehensive Maintenance Plan for Harrington Park School District in compliance with Department of Education requirements.

HG-9 APPROVE FORM M-1 FOR ANNUAL MAINTENANCE BUDGET FOR 2018-19 AND 2019-20

BE IT RESOLVED that the Board of Education approve form M-1 for annual Maintenance Budget for 2018-19 and 2019-20 school years.

HG-10 APPROVE USE OF FACILITIES

BE IT RESOLVED that the Board of Education approve Use of Facilities for the HP Men’s Basketball at no charge, submitted by Jon Roth, for the following dates:

<u>Dates</u>	<u>Purpose</u>	<u>Hours</u>	<u>Facility</u>
Mondays 10/15/18 - 04/30/19	Basketball	7:30 pm.-9:30 pm	Large Gymnasium

HG-11 APPROVE USE OF SCHOOL FACILITIES

BE IT RESOLVED that the Board of Education approve use of school facilities in the All Purpose Room and school large gymnasium by the **HP Recreation Commission-HP Bulldogs Basketball** at a charge for custodial overtime only as listed below:

<u>Dates</u>	<u>Purpose</u>	<u>Hours</u>	<u>Facility</u>
11/01/18-04/01/19	Basketball games	various times	APR & Large
Weekdays & Weekends (See Schedule)	Basketball practice		Gymnasium

Schedule:

<u>Days</u>	<u>Times/Large Gym</u>	<u>Purpose/Large Gym</u>	<u>Times/APR</u>	<u>Purpose/APR</u>
Sat.	9:00 am - 3:00 pm	HP Basketball	9:00 am - 3:00 pm	HP Basketball
Sun.	12:00 pm - 5:00 pm	HP Basketball	11:30 am - 5:00 pm	HP Basketball
Mon.	6:00 pm - 8:00 pm	Rec Basketball practice	6:15 pm - 9:15 pm	HP Basketball
	8:00 pm - 9:30 pm	Men’s Basketball		
Tues.	6:00 pm - 7:00 pm	Rec Basketball Practice	6:15 pm - 9:15 pm	HP Basketball
	7:00 pm - 9:00 pm	HP Soccer		
Wed.	6:00 pm - 9:00 pm	HP Soccer		
Thurs.	6:00 pm - 9:30 pm	HP Basketball	6:15 pm - 9:15 pm	HP Basketball
Friday	6:00 pm - 9:30 pm	HP Basketball	6:15 pm - 9:15 pm	HP Basketball

Motion by Trustee Cho, seconded by Vice President Tebo to approve the following resolutions: HG-8 through HG-11

ROLL CALL: 3 - YES 0 - No 1- ABSENT Motion approved

V. POLICY AND LEGISLATION COMMITTEE

Tsampicos Perides, Chairperson

Pursuant to the recommendation of the Superintendent, the Policy and Legislation Committee recommends the following resolution(s):

OPEN TO PUBLIC - PUBLIC BE HEARD (On Policy Only)

Motion by Vice President Tebo, seconded by Trustee Cho to open the meeting to the public on Policy Only

Voice Vote: Unanimous

Questions or Comments: none

Motion by Vice President Tebo, seconded by Trustee Cho to close the meeting to the public on Policy only.

PL-12 APPROVE SECOND READING AND ADOPTION OF POLICY

BE IT RESOLVED that the Board of Education approve the Second Reading and Adoption of Policy listed below:

Policy 5120 Assignment of Students

PL-13 APPROVE SECOND READING AND ADOPTION OF POLICIES

BE IT RESOLVED that the Board of Education approve the Second Reading and Adoption of Policies listed below:

- Policy 1620 - Administrative Employment Contracts
- Policy 2422 - Health and Physical Education
- Policy 2428.1-Standards-Based Instructional Priorities
- Policy 3130 - Assignment and Transfer
- Policy 3142 - Nonrenewal of Nontenured Teaching Staff Member
- Policy 4146 - Nonrenewal of Nontenured Support Staff Member
- Policy 6320 - Purchases Subject to Bid
- Policy 6422 - Budget Transfers (M)
- Policy 6810 - Financial Objectives (M)
- Policy 7101 - Educational Adequacy of Capital Projects
- Policy 7410 - Maintenance and Repair (M)
- Policy 8420 - Emergency and Crisis Situations (M)
- Policy 8461 - Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Abuse (M)
- Policy 9180 - School Volunteers
- Policy 9181 - Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants

PL-14 APPROVE SECOND READING AND ADOPTION OF REGULATIONS

BE IT RESOLVED that the Board of Education approve the Second Reading and Adoption of Policies listed below:

- Regulation 2412 - Administrative Employment Contracts
- Regulation 2417 - Student Intervention and Referral Services (M)
- Regulation 3142 - Nonrenewal of Nontenured Teaching Staff Member
- Regulation 3212 - Professional Staff Attendance
- Regulation 4212 - Support Staff Attendance
- Regulation 5533 - Student Smoking
- Regulation 6112 - Reimbursement of Federal And Other Grant Expenditures (M)
- Regulation 6320 - Purchases Subject to Bid
- Regulation 6422 - Budget Transfers (M)
- Regulation 6470 - Payment of Claims
- Regulation 7101 - Educational Adequacy of Capital Projects
- Regulation 7410 - Maintenance and Repair (M)
- Regulation 8420 - Emergency and Non-Fire Evacuation Plan (M)
- Regulation 8420.1 - Fire and Fire Drills (M)
- Regulation 8420.2 - Bomb Threats (M)
- Regulation 8420.3 - Natural Disasters and Man-Made Catastrophes (M)
- Regulation 8420.4 - Kidnapping (M)
- Regulation 8420.7 - Lockdown Procedures (M)
- Regulation 8420.10 - Active Shooter (M)
- Regulation 8461 - Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Abuse(M)
- Regulation 9320 - Cooperation with Law Enforcement Agencies (M)

PL-15 APPROVE SECOND READING AND ADOPTION OF BYLAWS

BE IT RESOLVED that the Board of Education approve the Second Reading and Adoption of Bylaws listed below:

Bylaws 0132 - Executive Authority

Motion by Vice President Cho, seconded by Trustee Cho to approve the following resolutions: PL-12 through PL-15

ROLL CALL: 3 - YES 0 - No 1- ABSENT Motion approved

VI. TRAVEL/CONFERENCES/OTHER

Name: Joanne Dimitriadis
Date: 11/19/18 High School Re-evaluation Plan Meeting
Location: Winston Prep, 901 Route 10, Whippany NJ
Cost: \$24.95

Motion by President Smith, seconded by Vice President Tebo to approve Travel/Conferences/Other

ROLL CALL: 3- YES 0 – NO 1- ABSENT Motion approved

PUBLIC BE HEARD – ALL SCHOOL RELATED ISSUES

Motion by President Smith, seconded by Vice President Tebo to open the meeting to the public.

Voice Vote: Unanimous

Questions or Comments: none

Motion by President Smith, seconded by Vice President Tebo to close the meeting to the public.

ADJOURNMENT

Motion by President Smith, seconded by Vice President Tebo to adjourn from the Public Session meeting at 6:16 p.m.

Voice Vote: Unanimous



Dr. Adam Fried
Superintendent/Board Secretary

APPENDIX A**HARRINGTON PARK BOARD OF EDUCATION****2018 - 2019 Established Dates for Scheduled Board Meetings (Revision of Meeting Times)**

All meetings are held at the Harrington Park School, 191 Harriot Avenue, Harrington Park, NJ (or as indicated)

<u>Meeting</u>	<u>Time</u>	<u>Location</u>	<u>Date</u>		
Work Session and Executive/Closed Session	7:00 p.m.		May	16	2018
Regular Public Meeting	8:00 p.m.	Music Rm	May	16	2018
Work Session and Executive/Closed Session	7:00 p.m.		June	06	2018
Regular Public Meeting	8:00 p.m.	Music Rm	June	06	2018
Board Retreat	6:30 p.m.		July	12	2018
Work Session and Executive/Closed Session	7:00 p.m.		July	12	2018
Regular Public Meeting	8:00 p.m.	Music Rm	July	12	2018
Work Session and Executive/Closed Session	7:00 p.m.		August	23	2018
Regular Public Meeting	8:00 p.m.	Music Rm	August	23	2018
Work Session and Executive/Closed Session	7:00 p.m.		September	06	2018
Regular Public Meeting	8:00 p.m.	Music Rm	September	06	2018
Work Session and Executive/Closed Session	5:00 p.m.		September	24	2018
Regular Public Meeting	6:00 p.m.	Music Rm	September	24	2018
Work Session and Executive/Closed Session	5:00 p.m.		October	16	2018
Regular Public Meeting	6:00 p.m.	Music Rm	October	16	2018
Work Session and Executive/Closed Session	5:00 p.m.		November	01	2018
Regular Public Meeting	6:00 p.m.	Music Rm	November	01	2018
Election Day			November	06	2018
Work Session and Executive/Closed Session	5:00 p.m.		December	06	2018
Regular Public Meeting	6:00 p.m.	Music Rm	December	06	2018
Work Session and Executive/Closed Session	5:00 p.m.		January	17	2019
Regular Public Meeting	6:00 p.m.	Music Rm	January	17	2019
Work Session and Executive/Closed Session	5:00 p.m.		February	07	2019
Regular Public Meeting	6:00 p.m.	Music Rm	February	07	2019
Work Session and Executive/Closed Session	5:00 p.m.		March	07	2019
Regular Public Meeting	6:00 p.m.	Music Rm	March	07	2019
Work Session and Executive/Closed Session	5:00 p.m.		March	21	2019
Regular Public Meeting/Budget Meeting	6:00 p.m.	Music Rm	March	21	2019
Work Session and Executive/Closed Session	5:00 p.m.		April	04	2019
Regular Public Meeting	6:00 p.m.	Music Rm	April	04	2019
Work Session and Executive/Closed Session	5:00 p.m.		May	02	2019
Regular Public Meeting/Reorganization	6:00 p.m.	Music Rm	May	02	2019

11/01/18: Revision Effective 11/01/18-New Start times for Meetings: Work/Executive Closed will start at 5:00 pm-Public will start 6:00 pm