

HARRINGTON PARK SCHOOL DISTRICT
HARRINGTON PARK, NEW JERSEY

MINUTES

BOARD OF EDUCATION
Thursday, March 14, 2019

Work Session and Executive/Closed Session
5:00 p.m.
Public Meeting – Regular Public Meeting
6:00 p.m.

MEMBERS OF THE BOARD

Ms. Laura Tebo, President
Ms. Brenda Cho, Vice President
Mr. Stephen Levine Trustee
Mr. Tsampicos Perides, Trustee
Ms. Dianne Smith, Trustee

Dr. Adam D. Fried, Superintendent/Board Secretary
Mr. Bryan Jursca, Business Administrator

Executive Closed Meeting—First and Third Thursday of Each Month at 5:00 p.m.
Work Session – First Thursday of Each Month at 6:00 p.m.
Regular Public Meeting—Third Thursday of Each Month at 6:00 p.m.
Next Work Session Meeting – **Thursday, April 04, 2019**
Board of Education Conference Room – Harrington Park School

CALL TO ORDER:

President Tebo called the meeting to order at 6:02 p.m.

Time: 6:02 p.m.

FLAG SALUTE:

Dr. Dried led the flag salute.

ROLL CALL:

	PRESENT	ABSENT	Time of arrival/departure
Laura Tebo, President	✓		
Brenda Cho, Vice President	✓		
Stephen Levine, Trustee	✓		
Tsampicos Perides, Trustee	✓		
Dianne Smith, Trustee	✓		

Also Present: Dr. Adam D. Fried, Superintendent/Board Secretary
Mr. Bryan Jursca, Business Administrator
Public

OPEN PUBLIC PORTION MEETING ACT STATEMENT

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.

In accordance with the provisions of this act, the Harrington Park Board of Education has caused notice of this meeting, which includes the date, time and place thereof posted on the bulletin board of the municipal building, and the Board of Education bulletin board, published in The Record, and filed with the Clerk of the Borough of Harrington Park.

MEETING CALENDAR:

Date	Time	Place	Purpose
April 04, 2019			
Work Session and Executive/Closed Session	5:00 p.m.	BOE Conference Room	Discussion
Regular Public Meeting	6:00 p.m.	Instrumental Music Room	Discussion

PRESIDENT'S STATEMENT

Welcome

- President Tebo began the meeting by requesting Dr. Fried to speak about the school security meeting held today

SUPERINTENDENT'S REPORT

Safe Schools in Bergen County

- Bergen County Task Force/press conference held today at our school
- Certification as "Safe School" will provide a pathway for districts towards greater safety and security
- There is still work in progress and a pilot program will follow

STUDENT COUNCIL REPORT: (none)

PRESENTATION: (none)

OTHER: (none)

PUBLIC BE HEARD – AGENDA ITEMS ONLY

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited regarding subjects on this agenda. The second opportunity occurs just prior to adjournment, when citizens may address general questions and comments to the Board.

Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer.

All cell phones must be turned off or be in vibrating or silent ring mode. Persons should leave the meeting room before answering their cell phones.

All comments and questions must be addressed to the Board President or the presiding officer, and shall be limited to school-related issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.

Motion by President Tebo, seconded by Trustee Smith to open the meeting to the public.

Voice Vote: Unanimous

Questions or Comments: none

Motion by President Tebo, seconded by Trustee Smith to close the meeting to the public.

ACTION ITEMS

I. APPROVAL OF MINUTES

BE IT RESOLVED, that the Board of Education approve the following Minutes:

02/07/19 Work Session Executive/Closed Regular Public

Motion by President Tebo, seconded by Trustee Smith to approve the Minutes.

ROLL CALL: 5- YES 0 – NO Motion approved

II. ADMINISTRATIVE COMMITTEE

Dianne Smith , Chairperson

Pursuant to the recommendation of the Superintendent, the Administrative Committee recommends the following resolution(s):

A-1 APPROVE FOURTH YEAR OF FIVE YEAR LEASE AGREEMENT FOR RENTAL OF EIGHT MODULAR CLASSROOMS TO NORTHERN VALLEY REGIONAL HIGH SCHOOL DISTRICT FOR THE PERIOD OF JULY 1, 2019 - JUNE 30, 2020 (Yr. 4) AND JULY 1, 2020 – JUNE 30, 2021 (Yr.5), EXCLUSIVE OF THE MONTH OF AUGUST EACH YEAR

BE IT RESOLVED that the Board of Education approve the fourth year of five year lease agreement with the Northern Valley Regional High School District for their use of eight (8) modular classrooms for the period of 07/01/19 - 06/30/20 and 07/01/20 - 06/30/21, exclusive of the month of August each year, as per all terms and conditions in the lease agreement document which is on file in the Business Office with annual rental of \$33,000 per classroom, totaling \$264,000.00 which shall be paid in two equal installments of \$132,000 on or before October 1st and February 1st of each school year. In addition: Lessee agrees to pay annually a \$25,000 per classroom inclusion fee to Lessor (minimum of two (2) classrooms per year).

Annual Rent Schedule:

Year	Period	Annual Rent
Year Four	07/01/19 - 06/30/20	\$264,000.00
Year Five	07/01/20 - 06/30/21	\$264,000.00

A-2 APPROVE LEASE AGREEMENT WITH CAMP EXCEL (5 summer periods)

BE IT RESOLVED that the Board of Education approve a lease agreement with Camp Excel for five (5) summers commencing on the first summer period of 07/01/19 and ending on 07/26/19 for an educational and therapeutic summer program for children with special needs, as per all terms and conditions in the lease agreement document which is on file in the Business Office with an annual rental increase at a rate of 2% for summer periods 2-5 as follows:

Annual Rent Schedule:

Summer period:	Dates	Annual Rental
1 st summer period (2019)	07/01/19 - 07/26/19	Annual rental: \$22,082.00
2 nd summer period (2020)	(to be determined)	Annual rental: TBD
3 rd summer period (2021)	(to be determined)	Annual rental: TBD
4 th summer period (2022)	(to be determined)	Annual rental: TBD
5 th summer period (2023)	(to be determined)	Annual rental: TBD

A-3 APPROVE LEASE AGREEMENT WITH NV SUMMER CAMP (4th period of 5 summer periods)

BE IT RESOLVED that the Board of Education approve the lease agreement with Northern Valley Summer Camp for the fourth summer period of (5) summers for a summer camp program for children, as per all terms and conditions in the lease agreement document which is on file in the Business Office with annual rental for the summer periods listed below:

Rent increased at a rate of two percent (2%) for each of the following years:

Fourth summer period (2019)	Annual rental \$15,918
Fifth summer period (2020)	Annual rental \$16,236

A-4 APPROVE LEASE AGREEMENT WITH CAMP INNOVATION OF NJ FOR THE PERIOD OF JUNE 24, 2019 - JULY 26, 2019

BE IT RESOLVED that the Board of Education approve the lease agreement between Harrington Park Board of Education and Camp Innovation of NJ for a summer camp program for children, as per all terms and condition in the lease agreement document which is on file in the Business Office with the annual rental for the summer period of June 24, 2019 through July 26, 2019 in the amount of \$5,000.

A-5 APPROVE HOME & SCHOOL ASSOCIATION SPRING ENRICHMENT PROGRAM FOR THE 2018-19 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approve the Home & School Association Enrichment Program for the 208-19 school year as on file in the Superintendent's Office.

A-6 APPROVE CO-CURRICULAR POSITION APPOINTMENT FOR 2018-19 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approve the co-curricular chaperone-Gr. 6 Outdoor Education Trip appointment to Ross Herbert, for the 2018-19 school year at a stipend of \$680.79 (includes \$226.93 per day.)

A-7 APPROVE CO-CURRICULAR POSITION APPOINTMENT FOR 2018-19 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approve the co-curricular chaperone-Gr. 8 New England Trip appointment to Jessica Nitzberg, for the 2018-19 school year at a stipend of \$680.79 (includes \$226.93 per day.)

A-8 APPROVE DISCARDED OBSOLETE GRADE 7/8 MATHEMATICS TEXTBOOKS FOR THE 2018-19 SCHOOL YR.

BE IT RESOLVED that the Board of Education approve the discarded obsolete textbooks as requested by Mr.. DiGirolamo math teacher (grades 7/8) for the 2018-19 school year as listed below:

1. Glencoe Mathematics (Red)
copy write 2004 - 95 copies
2. Glencoe Mathematics (Blue)
copy write 2004 - 80 copies

Motion by Trustee Smith, seconded by Trustee Peridesto approve the following resolutions:

A-1 – A-08

ROLL CALL: 5-YES 0-NO Motion approved

SCHOOL BUSINESS ADMINISTRATOR REPORT:

Discussion: Mr. Jursca discussed the 2019-2020 Preliminary Budget

III. FINANCE AND AUDIT COMMITTEE**Stephen Levine, Chairperson**

Pursuant to the recommendation of the Superintendent, the Finance and Audit Committee recommends the following resolution(s):

FA-9 APPROVE PRELIMINARY 2019-20 BUDGET

BE IT RESOLVED that the Harrington Park Board of Education approve the Preliminary 2019-20 Budget as follows:

	<u>Budget</u>	<u>Local Tax Levy</u>
Total General Fund	13,646,040	12,321,623
Total Special Revenue Fund	129,328	-0-
Total Debt Service Fund	250,121	165,079
Totals:	14,025,489	12,486,702

BE IT FURTHER RESOLVED that the 2019-20 Budget includes an automatic adjustment for healthcare in the amount of \$101,594.00.

BE IT FURTHER RESOLVED to approve the filing of the preliminary budget by the School Business Administrator with the Bergen County Executive Superintendent of Schools.

FA-10 APPROVE THE MAXIMUM TRAVEL ALLOTMENT AMOUNT IN THE 2019-20 BUDGET

WHEREAS, the maximum travel allotment amount in the 2018-19 school year is \$10,000 and expenses as of March 01, 2019 were \$3,364,01;

BE IT RESOLVED that the Board of Education approve that the maximum travel allotment amount in the 2019-20 budget be \$10,000.00 and all travel reimbursements be made in accordance with district policy and state guidelines.

FA-11 APPROVE BILLS LIST

BE IT RESOLVED, that the Board of Education approve the payment of expenditures in the amount of \$98,660.37 as based upon the computer listing dated 03/14/19 which is on file in the office of the Board of Education.

In accordance with N.J.A.C. 6A:23-2:11(b), (c) 3, and (c) 4;

Approval that all bills as examined, audited and certified by the Business Administrator/Board Secretary and presented to the Board of Education shall, if found to be correct, be ordered paid by the Board of Education. Any exceptions noted tonight, on the record, will be reexamined by the Business Administrator/Board Secretary and the appropriate committee chairperson and if found to be correct, be ordered paid by the Board of Education. Prior to payment, the inquiring board trustee will be duly notified by the Business Administrator/Board Secretary, in reference to satisfaction of the submitted concern.

FA-12 APPROVE BOARD SECRETARY REPORT FOR JANUARY, 2019

BE IT RESOLVED that the Board of Education approve the Board Secretary Report for the month ending 01/31/19.

CERTIFICATION OF FUNDS

In accordance with N.J.A.C.6A:23-211 (b), (c), and (c) 4;

The Business Administrator/Board Secretary certifies that no line item account has encumbrances and expenditures which in total exceed the line item appropriation. The Board of Education certifies that no major account or fund has been over-expended. Furthermore, the Board of Education and the Business Administrator/Board Secretary certify that current expense, special revenue and debt service fund balances have not been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

FA-13 APPROVE MONTHLY TRANSFER REPORT FOR JANUARY, 2019

BE IT RESOLVED that the Board of Education approve the monthly Transfer Report for the month ending 01/31/19. .

FA-14 APPROVE TREASURER'S REPORT FOR JANUARY, 2019

BE IT RESOLVED that the Board of Education approve the Treasurer's Report for the month ending 01/31/19.

FA-15 APPROVE COMPENSATION TO INSTRUCTIONAL AIDE, NANCY MALVASI, FOR AIDE SUPPORT COVERAGE OF TWO STUDENTS ATTENDING THE NVRHS STEM PROGRAM AT DEMAREST FOR THE 2018-19 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approve compensation to instructional aide, Nancy Malvasi for aide support of student # 20233596 and student #20233365 during fourteen trips to the NVRHS STEM Program for the 2018-19 school year, verified by approved submitted time sheets to the Business Administrator as follows:

Nancy Malvasi - 14 Trips - Rate of \$38.00 per trip - Total Cost: \$532.00

Motion by Trustee Levine, seconded by Vice President Cho to approve the following resolutions:

FA-9 - FA-15

ROLL CALL: 5-YES 0-NO Motion approved

IV. HOUSE AND GROUNDS COMMITTEE

Tsampicos Perides, Chairperson

Pursuant to the recommendation of the Superintendent, the House and Grounds Committee recommends the following resolution(s):

HG-16 APPROVE USE OF SCHOOL FACILITIES

BE IT RESOLVED that the Board of Education approve the use of school facilities in school classrooms/APR by **Camp Excel** at no charge as follows:

Date:	Time	Purpose
06/26/19 - classrooms	5:00 p.m. – 8:00 p.m.	Staff Training
06/26/19 & 06/27/19	9:00 a.m. – 5:00 p.m.	Move-In
06/27/19 - classrooms/APR	5:00 p.m. - 8:00 p.m.	Orientation

HG-17 APPROVE USE OF SCHOOL FACILITIES

BE IT RESOLVED that the Board of Education approve the use of school facilities in school classrooms #23, #26 & #27 /Library, Computer room & Science room by **Camp Innovation of NJ** at a cost of \$5,000 as follows:

Date:	Time	Purpose
06/24/19 - 07/26/19	11: a.m. - 3:00 p.m.	Summer Camp

HG-18 APPROVE USE OF SCHOOL FACILITIES

BE IT RESOLVED, that the Harrington Park Board of Education approve the use of the school facilities to the **Harrington Park Road Runners Association Inc.** at no cost with a donation given to the district by the organization for the 11/02/19 HP 5K race as follows:

Dates:	Hours:	Facility:
11/01/19: Pre-race registration/Set up	3:00 p.m. – 8:00 p.m.	Large Gymnasium
11/02/19: HP 5K Race	6:00 a.m. – 1:00 p.m.	Large Gymnasium

Motion by Trustee Perides, seconded by Vice President Cho to approve the following resolutions:

HG-16 - HG-18

ROLL CALL: 5-YES 0-NO Motion approved

V. POLICY AND LEGISLATION COMMITTEE

Stephen Levine, Chairperson

Pursuant to the recommendation of the Superintendent, the Policy and Legislation Committee recommends the following resolution(s):

OPEN TO PUBLIC - PUBLIC BE HEARD (On Policy Only)

Motion by Trustee Levine, seconded by Trustee Smith to open the meeting to the public.

Voice Vote: Unanimous

Questions or Comments: none

Motion by Trustee Levine, seconded by Trustee Smith to close the meeting to the public on Policy only

PL-19 APPROVE SECOND READING AND ADOPTION OF POLICIES

BE IT RESOLVED that the Board of Education approve the Second Reading and Adoption of Policies listed below:

- Policy 2415.06 - Unsafe School Choice Option (M)
- Policy 2610 - Educational Program Evaluation (M)
- Policy 4219 - Commercial Driver's License Controlled Substance and Alcohol Use Testing (M)
- Policy 5111 - Eligibility of Resident/Nonresident Students (M)
- Policy 5330.04 - Administering an Opioid Antidote (M)
- Policy 5600 - Student Discipline/Code of Conduct (M)
- Policy 5611 - Removal of Students for Firearms Offenses (M)
- Policy 5612 - Assaults on District Board of Education members or Employees (M)

- Policy 5613 - Removal of Students for Assaults with Weapons Offenses (M)
- Policy 5756 - Transgender Students (M)
- Policy 7440 - School District Security (M)
- Policy 8461 - Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses (M)
- Policy 8860 - Memorials

PL-20 APPROVE SECOND READING AND ADOPTION OF REGULATIONS

BE IT RESOLVED that the Board of Education approve the Second Reading and Adoption of Regulations listed below:

- Regulation 2460.8 - Special Education - Free and Appropriate Public education (M)
- Regulation 5111 - Eligibility of Resident/Nonresident Students (M)
- Regulation 5330.04 - Administrating an Opioid Antidote (M)
- Regulation 5600 - Student Discipline/Code of Conduct (M)
- Regulation 5611 - Removal of Students for Firearms Offenses (M)
- Regulation 5612 - Assaults on District Board of Education Members or Employees (M)
- Regulation 5613 - Removal of Students for Assaults with Weapons Offenses (M)
- Regulation 7440 - School District Security (M)
- Regulation 8461 - Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses (M)

Motion by Trustee Levine, seconded by Trustee Smith to approve the following resolutions:

PL-19 and PL-20

ROLL CALL: 5-YES 0-NO Motion approved

VI. TRAVEL/CONFERENCES/OTHER (none)

PUBLIC BE HEARD – ALL SCHOOL RELATED ISSUES

Motion by President Tebo, seconded by Trustee Smith to open the meeting to the public.

Voice Vote: Unanimous

Questions/Comments: (none)

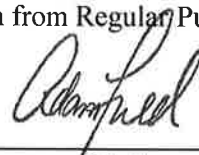
Motion by Trustee Smith, seconded by President Tebo to close the meeting to the public.

Voice Vote: Unanimous

ADJOURNMENT

Motion by President Tebo, seconded by Vice President Cho to adjourn from Regular Public Session at 6:21 p.m.

Voice Vote: Unanimous



Dr. Adam Fried
Superintendent/Board Secretary