

HARRINGTON PARK SCHOOL DISTRICT
HARRINGTON PARK, NEW JERSEY

MINUTES

BOARD OF EDUCATION
Thursday, June 06, 2019

Work Session and Executive/Closed Session
5:00 p.m.
Public Meeting – Regular Public Meeting
6:00 p.m.

MEMBERS OF THE BOARD

Laura Tebo, President
Brenda Cho, Vice President
Stephen Levine, Trustee
Tsampicos Perides, Trustee
Dianne Smith, Trustee

Dr. Adam D. Fried, Superintendent/Board Secretary
Mr. Bryan Jursca, Business Administrator

Executive Closed Meeting—First and Third Thursday of Each Month at 5:00 p.m.
Work Session – First Thursday of Each Month at 6:00 p.m.
Regular Public Meeting—Third Thursday of Each Month at 6:00 p.m.
Next Work Session Meeting – **Thursday, July 11, 2019**
Board of Education Conference Room – Harrington Park School

CALL TO ORDER:

President Tebo called the meeting to order at 6:00 p.m.

Time: 6:00 p.m.

FLAG SALUTE:

Dr. Dried led the flag salute.

ROLL CALL:

	PRESENT	ABSENT	Time of arrival/departure
Laura Tebo, President	✓		
Brenda Cho, Vice President	✓		
Stephen Levine, Trustee	✓		
Tsampicos Perides, Trustee	✓		
Dianne Smith, Trustee	✓		

Also Present: Dr. Adam D. Fried, Superintendent/Board Secretary
Mr. Jursca
Public

OPEN PUBLIC PORTION MEETING ACT STATEMENT

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.

In accordance with the provisions of this act, the Harrington Park Board of Education has caused notice of this meeting, which includes the date, time and place thereof posted on the bulletin board of the municipal building, and the Board of Education bulletin board, published in The Record, and filed with the Clerk of the Borough of Harrington Park.

MEETING CALENDAR:

Date July 11, 2019	Time	Place	Purpose
Board Retreat	4:30 p.m.	BOE Conference Room	
Work Session and Executive/Closed Session	5:00 p.m.	BOE Conference Room	Discussion
Regular Public Meeting	6:00 p.m.	Instrumental Music Room	Discussion

PRESIDENT'S STATEMENT

- Welcome
- Reappointments for our instructional aides are on the agenda tonight and we are grateful for all they do throughout the school year
- This has been another fast school year, we should all enjoy the last few days that are left for 2018-19 SY

SUPERINTENDENT'S REPORT

- Gathering of SGGP districts was held today with encouragement to empower staff to do things outside the box. Dr. Fried noted that there are currently 6 districts in the model with HP leading the way. He thanked staff for their buy in.
- Our Micro Farm, located in our school Courtyard, is in full production at this time. The Goldman Sachs day of service was held last month to prepare the planters, and a special shout-out, along with our thanks, goes to Mr. Levine for organizing the event and to Mr. Perides for providing lunch. .

STUDENT COUNCIL REPORT: (none)**PRESENTATION:** (none)**OTHER:** (none)**PUBLIC BE HEARD – AGENDA ITEMS ONLY**

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited regarding subjects on this agenda. The second opportunity occurs just prior to adjournment, when citizens may address general questions and comments to the Board.

Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer.

All cell phones must be turned off or be in vibrating or silent ring mode. Persons should leave the meeting room before answering their cell phones.

All comments and questions must be addressed to the Board President or the presiding officer, and shall be limited to school-related issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.

Motion by President Tebo, seconded by Trustee Perides to open the meeting to the public

Questions or Comments: none

Motion by President Tebo, seconded by Trustee Perides to close the meeting to the public

Voice Vote: Unanimous

ACTION ITEMS

I. APPROVAL OF MINUTES

05/02/19	Work Session	Executive/Closed	Regular Public
05/16/19	Work Session	Executive/Closed	Regular Public

Motion by President Tebo, seconded by Trustee Levine to approve the Minutes listed above.

ROLL CALL: 5- YES 0 – NO

II. ADMINISTRATIVE COMMITTEE

Dianne Smith, Chairperson

Pursuant to the recommendation of the Superintendent, the Administrative Committee recommends the following resolution(s):

A-1 APPROVE THE REAPPOINTMENT OF INSTRUCTIONAL AIDES

BE IT RESOLVED that the Board of Education approve the reappointment of instructional aides for the 2019-20 school year as listed on **Appendix A**.

A-2 APPROVE ISSUANCE OF PRINCIPAL CONTRACT FOR THE 2019-20 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approve the Principal contract to Jessica Nitzberg for the 2019-20 school year.

A-3 APPROVE ISSUANCE OF ASSISTANT PRINCIPAL/SUPERVISOR OF PUPIL PERSONNEL CONTRACT FOR THE 2019-20 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approve the Assistant Principal/Supervisor of Pupil Personnel contract to Ross Herbert for the 2019-20 school year.

A-4 APPROVE STUDENT OCCUPATIONAL THERAPY OBSERVATION FOR THE 2018-2019 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approve University of Maryland college student, Alexandra Johnson, for 5 days of student observation from May 29, 2019 through June 07, 2019 with Occupational Therapist, Ms. Michele Wichmann.

A-5 APPROVE TESTING SCHEDULE FOR 2019-20 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approve the following testing schedule for state mandated and standardized tests be authorized for the 2019-20 school year:

NLSLA Assessment-Grades 3 through 8.

BE IT FURTHER RESOLVED that the Northern Valley developed “Criterion Referenced” Tests, in selected subject areas; be approved as additional district testing for the 2019-20 school year. (Schedules to be determined by the State of NJ) as listed on **Appendix B**.

A-6 APPROVE NJ STATE DEPARTMENT OF EDUCATION BILINGUAL/ESL THREE-YEAR PROGRAM PLAN – SCHOOL YEARS 2017 –2020

BE IT RESOLVED that the Board of Education approve the NJ State Department of Education Bilingual/ESL third year of a three year program plan for school years 2017-2020 available on file for review in the Superintendent’s office.

A-7 APPROVE RESIGNATION OF FULL TIME LUNCH AIDE, SHIRLEY QUALLS

BE IT RESOLVED that the Board of Education approve the resignation of full time lunch aide, Shirley Qualls, effective 06/30/19.

BE IT FURTHER RESOLVED, that the Board of Education approve Shirley Qualls as a substitute lunch aide for the 2019-20 school year.

A-8 APPROVE SECOND YEAR OF TWO YEAR LEASE AGREEMENT WITH WYCOFF YMCA, INC. FOR THE 2018-19 SCHOOL YEAR AND THE 2019-20 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approve the second year of a two year lease agreement with the Wycoff Family YMCA, Inc. for their use of the All-Purpose Room for a Child Care Program, as per all terms and conditions in the lease agreement which is on file in the Business Office with annual rental as follows:

Two (2) ten (10) month periods commencing on September 1, 2018 and ending June 30, 2020

Year One	September 1, 2018-June 30, 2019	\$475.00 per month
Year Two	September 1, 2019-June 30, 2020	\$475.00 per month

A-9 APPROVE STUDENT TEACHER FOR THE 2019-20 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approve Nicholas Cardone from Rutgers University as a student teacher placed with Mr. Adel and Ms. Woods - (Band/General Music classrooms) pending required paperwork approval as follows:

<u>Student Teacher</u>	<u>Teachers</u>	<u>Placement</u>	<u>Period</u>
Nicholas Cardone	Mr. Adel & Ms. Woods	2 full days/week full time	09/05/19 - 12/20/19 01/01/20 - 06/23/20

A-10 APPROVE TO RESCIND THE APPOINTMENT OF SUMMER HOUSE & GROUNDS MAINTENANCE PERSONNEL POSITION TO CRAIG SCHULMAN

BE IT RESOLVED that the Board of Education approve to rescind the appointment of Summer House and Grounds Maintenance personnel, Craig Schulman, for the 2019-20 school year from 08/01/19 - 08/31/19, as listed on the May 16, 2019 agenda, resolution #A-13, Appendix J.

A-11 APPROVE RESIGNATION OF INSTRUCTIONAL AIDE, JANET KADEN

BE IT RESOLVED that the Board of Education approve with regret, the resignation of instructional aide, Janet Kaden, effective June 30, 3019.

Motion by Trustee Smith, seconded by Trustee Levine to approve the following resolutions:

A-01 through A-11

ROLL CALL: 5-YES 0-NO Motion approved

SCHOOL BUSINESS ADMINISTRATOR REPORT:

Discussion: (none)

III. FINANCE AND AUDIT COMMITTEE**Stephen Levine, Chairperson**

Pursuant to the recommendation of the Superintendent, the Finance and Audit Committee recommends the following resolution(s):

FA-12 APPROVE BILLS LIST

BE IT RESOLVED, that the Board of Education approve the payment of expenditures in the amount of \$95,323.99 as based upon the computer listing dated 06/06/19 , and the payroll of \$353,744.24 dated 05/31/19, all of which are on file in the office of the Board of Education.

In accordance with N.J.A.C. 6A:23-2:11(b), (c) 3, and (c) 4;

Approval that all bills as examined, audited and certified by the Business Administrator/Board Secretary and presented to the Board of Education shall, if found to be correct, be ordered paid by the Board of Education. Any exceptions noted tonight, on the record, will be reexamined by the Business Administrator/Board Secretary and the appropriate committee chairperson and if found to be correct, be ordered paid by the Board of Education. Prior to payment, the inquiring board trustee will be duly notified by the Business Administrator/Board Secretary, in reference to satisfaction of the submitted concern.

FA-13 APPROVE BOARD SECRETARY REPORT FOR APRIL, 2019

BE IT RESOLVED that the Board of Education approve the Board Secretary Report for the month ending 04/ 30/19

CERTIFICATION OF FUNDS

In accordance with N.J.A.C.6A:23-211 (b), (c), and (c) 4;

The Business Administrator/Board Secretary certifies that no line item account has encumbrances and expenditures which in total exceed the line item appropriation. The Board of Education certifies that no major account or fund has been over-expended. Furthermore, the Board of Education and the Business Administrator/Board Secretary certify that current expense, special revenue and debt service fund balances have not been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

FA-14 APPROVE MONTHLY TRANSFER REPORT FOR APRIL, 2019

BE IT RESOLVED that the Board of Education approve the monthly Transfer Report for the month ending 04/30/19

FA-15 APPROVE TREASURER'S REPORT FOR APRIL, 2019

BE IT RESOLVED that the Board of Education approve the Treasurer's Report for the month ending 04/30/19.

FA-16 APPROVE REPORT OF AWARDED CONTRACTS FOR P.L. 2015, CHAPTER 47

BE IT RESOLED, pursuant to PL 2015, Chapter 47 the Harrington Park Board of Education intends to renew, award, or permit to expire the contracts listed on **Appendix C** previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statues and regulations; in particular, New Jersey Title 18A:18.et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200.

FA-17 APPROVE STUDENT #20293620 ATTENDING HARRINGTON PARK SCHOOL DISTRICT AS A TUITION BASED STUDENT FOR THE 2019-20 SCHOOL YEAR.

BE IT RESOLVED that the Board of Education approve student #20293620 attending Harrington Park School District as a tuition based student enrolled in Third Grade at a cost in the amount of \$17,638.00 for the 2019-20 school year.

FA-18 APPROVE SUMMER COMPENSATION FOR 2019 R-ZONE SUMMER READING BOOK CLUB PROGRAM

BE IT RESOLVED that the Board of Education approve summer compensation for the 2019 R-Zone Summer Reading Book Club (program cost neutral to district) for 4th-6th graders from 06/21/19 - 07/18/19 and 07/18/19 - 08/08/19, verified by approved submitted time sheets to the Superintendent or Business Administrator as follows:

Name	Approved Hours	Rate per Hour
JessicaVilardi	Upon approval of time sheets	\$38.00
Kristy Vazquez	Upon approval of time sheets	\$38.00

FA-19 APPROVE NORTHERN VALLEY SPECIAL EDUCATION SUPPLEMENTARY READING INSTRUCTION FOR STUDENT 20243610

BE IT RESOLVED, that the Board of Education approve Northern Valley special education supplementary reading instruction for our student attending the Northern Valley TIP Program for the remainder of the 2018-19 school year as listed below:

Student I.D. #	<u>Approved Hours</u>	<u>Independent Instructor</u>	<u>Rate per Hour (TBD)</u>
20243610	2 hours per week	Lori Ann Scalera	\$75.00 - \$85.00

Motion by Trustee Levine, seconded by Trustee Perides to approve the following resolutions:

FA-12 through FA-19

ROLL CALL: 5-YES 0-NO Motion approved

IV. HOUSE AND GROUNDS COMMITTEE

Tsampicos Perides, Chairperson

Pursuant to the recommendation of the Superintendent, the House and Grounds Committee recommends the following resolution(s):

HG-20 APPROVE THE USE OF ALTERNATE TOILET ROOM FACILITIES

BE IT RESOLVED, that the Board of Education approve the use of toilet room facilities for kindergarten classroom #27 for the 2019-20 school year pursuant to the requirements of NJAC 6A:26-6.3 (h) 4ii, and

BE IT FUTHER RESOLVED, that the Harrington Park Board of Education hereby authorizes the Superintendent of Schools to submit an application for said use to the Executive County Superintendent of Schools.

HG-21 APPROVE THE RENEWAL APPLICATION FOR TEMPORARY INSTRUCTIONAL SPACE FOR THE 2019-20 SCHOOL YEAR

BE IT RESOLVED, that the Board of Education approve the Renewal Application for Temporary Instructional Space 2019-20 School Year for use as a temporary instructional classroom which is located in the Gym Office for the 2019-20 school year.

Motion by Trustee Preides, seconded by Trustee Levine to approve the following resolutions:

HG-20 and HG-21

ROLL CALL: 5-YES 0-NO Motion approved

V. POLICY AND LEGISLATION COMMITTEE

Stephen Levine, Chairperson

Pursuant to the recommendation of the Superintendent, the Policy and Legislation Committee recommends the following resolutions.

OPEN TO PUBLIC - PUBLIC BE HEARD (On Policy Only)

Motion by Trustee Levine, seconded by Trustee Perides to open the meeting to the public on Policy Only

Voice Vote: Unanimous

Questions or Comments: none

Motion by Trustee Levine, seconded by Trustee Perides to close the meeting to the public on Policy only.

PL-22 APPROVE SECOND READING AND ADOPTION REGULATION #9151

BE IT RESOLVED that the Board of Education approve the first reading of Regulation listed below:

Regulation #9151 School visitors: Food Vendors

Motion by Trustee Levine, seconded by Trustee Perides to approve the following resolution:

PL-22

ROLL CALL: 5- YES 0 – NO MOTION APPROVED

VI. TRAVEL/CONFERENCES/OTHER

Name: Joanne Dimitradis
Date: 06/17/19
Location: Winston Prep, Whippany, NJ - ECR meeting
Cost: \$27.82

Motion by President Tebo, seconded by Trustee Levine to approve Travel/Conferences/Other

ROLL CALL: 5-YES 0-NO Motion approved

PUBLIC BE HEARD – ALL SCHOOL RELATED ISSUES

Motion by President Tebo, seconded by Trustee Levine to open the meeting to the public.

Voice Vote: Unanimous

Questions/Comments: (none)

Motion by President Tebo, seconded by Trustee Smith to close the meeting to the public.

Voice Vote: Unanimous

ADJOURNMENT

Motion by President Tebo, seconded by Trustee Smith to adjourn from Public Session at 6:15 p.m.

Voice Vote: Unanimous



Dr. Adam Fried
Superintendent/Board Secretary

APPENDIX A

**2019-20
INSTRUCTIONAL AIDES**

Donna Blackley

Madeline Burns

Cheryl Carley

Aline Gendron

Vincent Grillo

Sammy Halabi

Mary Harrington .5

Kelly Hope - .69

Alissa Johnson

Inge Liem-Haracopos

Carrie Malady

Nancy Malvasi

Denise Marshall - .5

Kathleen Massaro

Patricia Minervini

Carolyn Montanez

Maureen O'Neill - .5

Linda Page

Catherine Plunkett

Lois Pollio

Karen Salvo

Laura Scuro

Jennifer Soltes

Sara Trupp

Phyllis Turrin

APPENDIX B

**Northern Valley Schools
Office of Curriculum and Instruction
Regional Testing Schedule
2019-20**

<u>Grade</u>	<u>Test</u>	<u>Date</u>
K	Locally Developed Performance Assessments	Spring, 2020
1	Locally Developed Performance Assessments	Spring, 2020
2	Locally Developed Performance Assessments	Spring, 2020
3	NJSLA Computer Based Testing	
4	NJSLA Computer Based Testing	
5	NJSLA Computer Based Testing 5 th Math CRT	June 2020
6	NJSLA Computer Based Testing Health CRT Math CRT	At the end of instruction Juned 2020
7	NJSLA Computer Based Testing Science CRT Math	January, 2020 June 2020
8	NJSLA Computer Based Testing Algebra 1 CRT (Mid-Term) Academic Merit	January,2020 October, 2019
3 – 8	NJSLA Regular Administration	April to May 2020
3 - 8	Dynamic Learning Maps (DLM) ELA, Math & Science	April to May 2020
Elementary & Middle	Science Assessments Administration	May to June , 2020

APPENDIX CREPORT OF AWARDED CONTRACTSP.L. 2015, Chapter 47

<u>Vendor</u>	<u>Service Provided</u>
Acclaim Inventory	Fixed asset reporting
Approved Refrigeration	HVAC maintenance
Banyan School	Tuition students/special education programs
Barnstable Academy	Tuition students/special education programs
Bergen County Technical Services	Technical support service provider
Blackboard, Inc./Schoolwires	Website hosting
Burton Agency	Insurance agent
Canon Financial	Copier equipment financier
Community School	Tuition students/special education programs
Cresskill BOE	Tuition students/special education programs
Delta Dental	Employee dental insurance benefits
Demarest Board of Education	Tuition students/special education programs
Direct Energy Business	Energy provider of electricity
Eastern Data Comm	Phone Service provider/Telephone systems
Ed Data Services	Purchasing cooperative
File Bank	Records storage & document management
Fire Control Electrical Systems	Fire protection service
J. D'Ambrozio Pest Management	Pest control service
Jersey State Controls	HVAC controls/monitoring
Karl & Associates	Right-to-know/asbestos monitoring
Lapardi Landscaping	Landscaping services
Lerch, Vinci, Higgins	Auditing services
Mathusek Sport Flooring	Gym floor refinishing
NESBIG	School property Insurance
Newmark Education	Tuition students/special education program
NJ School Board Association	School board training & direct services
North East Fire & Safety	Fire protection system service provider
Northern Valley Region III	Tuition students/special education programs
Northvale BOE	Tuition students/special education programs
Norwood BOE	Tuition students/special education programs
Paramus BOE	Tuition students/Special education programs
Pitney Bowes	Postage machine lease
Polaris Galaxy Insurance	Student accident insurance
PSE&G	Natural gas provider
Realtime Information Technology	Student information system
South Bergen Jointure Commission	Tuition students/special education programs
State Health Benefits	Health/prescription benefits
Strauss Esmay	Board policy services
Stewart Business Systems	Printer supplies/repairs
Suez Water NJ	Water service
Swiftreach Networks	District emergency calling service
Systems 3000	Finance/personnel/payroll system
Temco Services	Custodial services
Thyssenkrupp Elevator	Elevator inspections/service
UBS	Copier supplies
U.S. Bancorp	Lease purchase financing
Winston Prep School	Tuition students/special education programs