

HARRINGTON PARK SCHOOL DISTRICT
HARRINGTON PARK, NEW JERSEY

MINUTES

BOARD OF EDUCATION
Thursday, December 06, 2018

Work Session and Executive/Closed Session
6:00 p.m.
Public Meeting – Regular Public Meeting
7:00 p.m.

MEMBERS OF THE BOARD

Ms. Dianne Smith, President
Ms. Laura Tebo, Vice President
Ms. Brenda Cho, Trustee
Mr. Tsampicos Perides, Trustee

Dr. Adam D. Fried, Superintendent/Board Secretary
Mr. Bryan Jursca, Business Administrator

Executive Closed Meeting—First and Third Thursday of Each Month at 5:00 p.m.
Work Session – First Thursday of Each Month at 6:00 p.m.
Regular Public Meeting—Third Thursday of Each Month at 6:00 p.m.
Next Work Session Meeting – Thursday, January 03, 2019
Board of Education Conference Room – Harrington Park School

CALL TO ORDER:

Time: 7:00 p.m.

Vice President Tebo called the meeting to order at 7:00 p.m.

FLAG SALUTE:

Dr. Fried led the flag salute.

ROLL CALL:

	PRESENT	ABSENT	Time of arrival/departure
Dianne Smith, President		✓	
Laura Tebo, Vice President	✓		
Brenda Cho, Trustee	✓		
Tsampicos Perides, Trustee	✓		

Also Present: Dr. Adam D. Fried, Superintendent/Board Secretary
Mr. Bryan Jursca, Business Administrator
Public

OPEN PUBLIC PORTION MEETING ACT STATEMENT

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.

In accordance with the provisions of this act, the Harrington Park Board of Education has caused notice of this meeting, which includes the date, time and place thereof posted on the bulletin board of the municipal building, and the Board of Education bulletin board, published in The Record, and filed with the Clerk of the Borough of Harrington Park.

MEETING CALENDAR:

Date	Time	Place	Purpose
January 03, 2019			
Work Session and Executive/Closed Session	5:00 p.m.	BOE Conference Room	Discussion
Regular Public Meeting	6:00 p.m.	Instrumental Music Room	Discussion

PRESIDENT’S STATEMENT (none)

SUPERINTENDENT’S REPORT

- Welcome and happy holidays to everyone.
- The halls are filled with the sounds of our winter concerts.
- Winter recess will take place today starting with a minimum session day on Friday December 23rd. School will reopen on Wednesday, January 2nd

STUDENT COUNCIL REPORT: (none)

PRESENTATION: (none)

OTHER:

• **SCHOOL BOARD ELECTION ANNOUNCEMENT:**

On Election Day, November 6, 2018, uncontested school board incumbent, Tsampicos Perides, was re-elected to office. Our BOE member will continue to serve as a school board trustee for the Harrington Park Board of Education for another office term of three years.

REPORT OF ELECTION RESULTS:

The unofficial results of the School Board Election held on November 06, 2018:

Candidate	District 1	District 2	District 3	Absentee Ballots	Total
Tsampicos Perides	191	255	224		670

PUBLIC BE HEARD – AGENDA ITEMS ONLY

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited regarding subjects on this agenda. The second opportunity occurs just prior to adjournment, when citizens may address general questions and comments to the Board.

Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer.

All cell phones must be turned off or be in vibrating or silent ring mode. Persons should leave the meeting room before answering their cell phones.

All comments and questions must be addressed to the Board President or the presiding officer, and shall be limited to school-related issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.

Motion by Vice President Tebo, seconded by Trustee Perides to open the meeting to the public.

Voice Vote: Unanimous

Questions or Comments:

- None

Motion by Vice President Tebo, seconded by Trustee Perides to close the meeting to the public.

Voice Vote: Unanimous

ACTION ITEMS**I. APPROVAL OF MINUTES**

BE IT RESOLVED, that the Board of Education approve the following Minutes:

11/01/18 Work Session Executive/Closed Regular Public

APPROVAL TO REVISE THE 2018-19 ESTABLISHED DATES FOR SCHEDULED BOE MEETINGS

BE IT RESOLVED, that the Board of Education approve revision to the 2018-19 Established Dates for Scheduled Board of Education Meetings with email notification to the HP Borough clerk, Staff, and publication in The Record: The Work Session and Executive Session Meeting originally scheduled to begin on Thursday, December 6, 2018 at 5:00 p.m. will begin at the new start time of 6:00 p.m. and the Regular Public Meeting originally scheduled to begin at 6:00 p.m. will begin at the new start time of 7:00 p.m. This notice is submitted in accordance with the provisions of the Open Public Meetings Act. Action may be taken at any public meeting.

November 14, 2018 Bryan Jursca, Business Administrator

11/16/18 Record Ad#4301260

APPROVAL TO REVISE THE 2018-19 ESTABLISHED DATES FOR SCHEDULED BOE MEETINGS

The Harrington Park Board of Education gives notification of the revision to the Harrington Park Board of Education 2018-19 Established Dates for Scheduled Board Meetings as follows: An additional Board Meeting in the month of January will be included on the Scheduled Board Meetings list. On Thursday, January 3, 2019, the Work Session and Executive Session Meeting will begin at 5:00 p.m. and the Regular Public Meeting will begin at 6:00 p.m. This notice is submitted in accordance with the provisions of the Open Public Meetings Act. Action may be taken at any public meeting.

November 30, 2018 Bryan Jursca, Business Administrator

12/05/18 Record Ad#405171902

Motion by Vice President Tebo, seconded by Trustee Cho to approve the Minutes of 11/01/18 and the revision to the 2018-19 Established Dates for Scheduled BOE Meeting as listed above.

ROLL CALL: 3-YES 0-NO 1-ABSENT Motion approved

II. ADMINISTRATIVE COMMITTEE**Dianne Smith , Chairperson**

Pursuant to the recommendation of the Superintendent, the Administrative Committee recommends the following resolution(s):

A-1 APPROVE NJQSAC DISTRICT PERFORMANCE REVIEW FOR THE 2018-19 SCHOOL YEAR
 BE IT RESOLVED that the Board of Education approve the NJQSAC District Performance Review for the 2018-19 school year.

A-2 APPROVE THE INSTRUCTIONAL MATERIALS LIST FOR THE 2018-19 SCHOOL YEAR
 BE IT RESOLVED that the Board of Education approve the Instructional Materials List for the 2018-19 school year as on file in the Superintendent's Office.

A-3 APPROVE RESIGNATION OF LUNCHROOM AIDE, DONNA GUERRERA
 BE IT RESOLVED that the Board of Education approve the resignation of full time lunchroom aide, Donna Guerrero, effective 11/13/18 - (last day of work 11/12/18).

A-4 APPROVE WINTER 2018-19 AFTER SCHOOL ENRICHMENT CLASS PROGRAM
 BE IT RESOLVED that the Board of Education approve After School Enrichment Class Program for the Winter of 2018-19 from 01/02/19 - 02/25/19.

Motion by Vice President Tebo, seconded by Trustee Cho to approve the following resolutions:
 A-1 through A-4

ROLL CALL: 3 - YES 0 - No 1- ABSENT Motion approved

SCHOOL BUSINESS ADMINISTRATOR REPORT:

Discussion: Mr. Jursca stated that the audit for 17-18 SY is scheduled to be approved at the January meeting. There was a delay from state reports which are normally due by December 5th.

III. FINANCE AND AUDIT COMMITTEE

Pursuant to the recommendation of the Superintendent, the Finance and Audit Committee recommends the following resolution(s):

FA-5 APPROVE BILLS LIST
 BE IT RESOLVED, that the Board of Education approve the payment of expenditures in the amount of \$207,895.48 as based upon the computer listing dated 12/06/18, the payroll of \$352,055.59 dated 11/15/18 and the payroll of \$339,191.86 dated 11/30/18, all of which are on file in the office of the Board of Education.

In accordance with N.J.A.C. 6A:23-2:11(b), (c) 3, and (c) 4;

Approval that all bills as examined, audited and certified by the Business Administrator/Board Secretary and presented to the Board of Education shall, if found to be correct, be ordered paid by the Board of Education. Any exceptions noted tonight, on the record, will be reexamined by the Business Administrator/Board Secretary and the appropriate committee chairperson and if found to be correct, be ordered paid by the Board of Education. Prior to payment, the inquiring board trustee will be duly notified by the Business Administrator/Board Secretary, in reference to satisfaction of the submitted concern.

FA-6 APPROVE BOARD SECRETARY REPORT FOR OCTOBER, 2018

BE IT RESOLVED that the Board of Education approve the Board Secretary Report for the month ending 10/31/18.

CERTIFICATION OF FUNDS

In accordance with N.J.A.C.6A:23-211 (b), (c), and (c) 4;

The Business Administrator/Board Secretary certifies that no line item account has encumbrances and expenditures which in total exceed the line item appropriation. The Board of Education certifies that no major account or fund has been over-expended. Furthermore, the Board of Education and the Business Administrator/Board Secretary certify that current expense, special revenue and debt service fund balances have not been over expended and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

FA-7 APPROVE MONTHLY TRANSFER REPORT FOR OCTOBER, 2018

BE IT RESOLVED that the Board of Education approve the monthly Transfer Report for the month ending 10/31/18.

FA-8 APPROVE TREASURER’S REPORT FOR OCTOBER, 2018

BE IT RESOLVED that the Board of Education approve the Treasurer’s Report for the month ending 10/31/18.

FA-9 APPROVE SPECIAL EDUCATION TUITION CONTRACT AGREEMENT FOR ENROLLMENT IN THE INFANT TODDLER DEVELOPMENT CENTER WITH RIDGEWOOD PUBLIC SCHOOLS BOARD OF EDUCATION FOR STUDENT 20310326 FOR THE 2018-19 SCHOOL YEAR

BE IT RESOLVED, that the Board of Education approve the special education agreement for enrollment in the Infant Toddler Development Center with Ridgewood Public School Board of Education for the 2018-19 school year as listed below:

Student I.D.#	Date:	Tuition Charge	One-to One Aide
20310326	09/05/18– 06/20/19	\$2,298.70	n/a

FA-10 APPROVE WINSTON PREPARATORY SCHOOL SPECIAL EDUCATION TUITION CONTRACT FOR THE 2018-19 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approve the special education tuition contract agreement with the Winston Preparatory School from 09/01/18 - 06/30/19 for the following:

Student I.D.#	Tuition Charge	One-to One Aide
20223142	\$65,900.00	(n/a)

FA-11 APPROVE SALARY FUNDED BY ELEMENTARY AND SECONDARY EDUCATION ACT (ESEA) TITLE 1 FUNDS

BE IT RESOLVED, THAT THE Board of Education approve the application of \$20,797 from ESEA Title 1 funding to the salary of Reading Lab Teacher, Elizabeth Litchfield, for the 2018-19 school year.

FA-12 APPROVE THE ESEA-NCLB CONSOLIDATED FORMULA SUB-GRANT ALLOCATIONS FOR THE FISCAL YEAR 2019

BE IT RESOLVED that the Board of Education accept the ESEA-NCLB Consolidated Formula Sub-grant allocations for the fiscal year 2019 as follows:

Title I	\$20,797
Title II Part A	\$8,978
Title III	\$2,855
Title IV	\$10,000

FA-13 APPROVE COMPENSATION FOR CHILD STUDY TEAM OFFICE PERSONNEL, JOANNE BIERDUMPFEL, FOR THE PERIOD OF DECEMBER, 2018 - MARCH, 2019

BE IT RESOLVED that the Board of Education approve compensation for the completion of social history reports, verified by approved monthly time sheets submitted to Dr. Korner and Ms. Nitzberg for signature and approval of the Business Administrator as follows:

Ms. Joanne Bierdumpfel	Up to six hours per month from 12/01/18 - 03/31/19 at \$38.00 per hour
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Motion by Trustee Cho, seconded by Vice President Tebo to approve the following resolutions:
FA-5 through FA-13

ROLL CALL: 3 - YES 0 - No 1- ABSENT Motion approved

IV. HOUSE AND GROUNDS COMMITTEE

Brenda Cho, Chairperson

Pursuant to the recommendation of the Superintendent, the House and Grounds Committee recommends the following resolution(s):

HG-14 APPROVE USE OF SCHOOL FACILITIES

BE IT RESOLVED that the Board of Education approve use of school facilities by the Junior Woman’s Club at no charge for the following date:

<u>Date</u>	<u>Purpose</u>	<u>Hours</u>	<u>Facility</u>
01/22/19	Spelling Bee	3:00 p.m.- 5:00 p.m.	All Purpose Room

HG-15 APPROVE BOY SCOUTS OF AMERICA EAGLE SCOUT COURTYARD WALKWAY SERVICE PROJECT BY EAGLE SCOUT CANDIDATE ANTHONY RAGUCCI

BE IT RESOLVED that the Board of Education approve the Boy Scouts of America Eagle Scout Courtyard Walkway Service Project by Eagle Scout candidate, Anthony Ragucci.

HG-16 APPROVE USE OF FACILTIES: WINTER AFTER SCHOOL ENRICHMENT PROGRAM FOR 2018-19

BE IT RESOLVED that the Board of Education approve the Winter After School Enrichment Program classes for the Winter of 2018-19 as listed below:

Date of Event	Purpose	Hours	Facility	Cost
1/02/19-02/25/19	Winter Enrichment	3:15 pm-4:15 pm	Various rooms	N/A

HG-17 APPROVE SERVICE AGREEMENT WITH GALDI PLUMBING & HEATING FOR THE REMAINDER OF THE 2018-19 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approve a service agreement with Galdi Plumbing for the remainder of the 2018-19 school year as follows:

Company	Service	Rate Per Hour	Licensee	Mechanic
Galdi Plumbing & Heating, Inc.	Plumbing/heating contractor	Straight Time	90	90
215 Gates Road-Unit 1		Overtime	180	180
Little Ferry, NJ 07643		Holiday	180	180

Motion by Trustee Cho, seconded by Trustee Perides to approve the following resolutions: HG-14 through HG-17

ROLL CALL: 3 - YES 0 - No 1- ABSENT Motion approved

V. POLICY AND LEGISLATION COMMITTEE

Tsampicos Perides, Chairperson

(none)

Pursuant to the recommendation of the Superintendent, the Policy and Legislation Committee recommends the following resolution(s): (none)

OPEN TO PUBLIC - PUBLIC BE HEARD (On Policy Only)

VI. TRAVEL/CONFERENCES/OTHER

- Name: Jennifer Brackenbury, Melissa McHale and Nancy Jakubowyc
- Date: 12/03/18
- Location: NJ Association of School Librarians, Fall Conference, Long Branch, NJ
- Cost: --0-
- Name: Andrew Bianco
- Date: 12/06/18
- Location: Ed Leadership Unconference: Promoting Modern Learning-Ramapo College
- Cost: -0-

- Name: Joan Dever
- Date: 12/07/18 - p.m.
- Location: BCCTG Meeting, Park Ridge, NJ
- Cost: -0-

Motion by Vice President Tebo, seconded by Trustee Cho to approve Travel/Conferences/Other:

ROLL CALL: 3- YES 0 – NO 1- ABSENT Motion approved

PUBLIC BE HEARD – ALL SCHOOL RELATED ISSUES

Motion by Vice President Tebo, seconded by Trustee Cho to open the meeting to the public.

Voice Vote: Unanimous

Questions or Comments: none

Motion by Vice President Tebo, seconded by Trustee Cho to close the meeting to the public.

ADJOURNMENT

Motion by Vice President Tebo, seconded by Trustee Cho to adjourn from the Pubic Session meeting at 7:16 p.m.

Voice Vote: Unanimous



Dr. Adam Fried
Superintendent/Board Secretary