

HARRINGTON PARK SCHOOL DISTRICT  
HARRINGTON PARK, NEW JERSEY



**MINUTES**

**BOARD OF EDUCATION**  
**Thursday, March 07, 2019**

Work Session and Executive/Closed Session  
5:00 p.m.  
Public Meeting – Regular Public Meeting  
6:00 p.m.

**MEMBERS OF THE BOARD**

Ms. Laura Tebo, President  
Ms. Brenda Cho, Vice President  
Mr. Stephen Levine, Trustee  
Mr. Tsampicos Perides, Trustee  
Ms. Dianne Smith, Trustee

Dr. Adam D. Fried, Superintendent/Board Secretary  
Mr. Bryan Jursca, Business Administrator

Executive Closed Meeting—First and Third Thursday of Each Month at 5:00 p.m.  
Work Session – First Thursday of Each Month at 6:00 p.m.  
Regular Public Meeting—Third Thursday of Each Month at 6:00 p.m.  
Next Work Session Meeting – Thursday, March 14, 2019  
Board of Education Conference Room – Harrington Park School

**CALL TO ORDER:**

**Time:** 6:00 p.m.

The meeting was called to order by President Tebo at 6:00 p.m.

**FLAG SALUTE:**

Dr. Fried led the flag salute.

**ROLL CALL:**

	PRESENT	ABSENT	Time of arrival/departure
Laura Tebo, President	✓		
Brenda Cho, Vice President	✓		
Stephen Levine, Trustee	✓		
Tsampicos Perides, Trustee		✓	
Dianne Smith, Trustee	✓		

Also Present: Dr. Adam D. Fried, Superintendent/Board Secretary  
Mr. Bryan Jursca, Business Administrator  
Public

**OPEN PUBLIC PORTION MEETING ACT STATEMENT**

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.

In accordance with the provisions of this act, the Harrington Park Board of Education has caused notice of this meeting, which includes the date, time and place thereof posted on the bulletin board of the municipal building, and the Board of Education bulletin board, published in The Record, and filed with the Clerk of the Borough of Harrington Park.

**MEETING CALENDAR:**

<b>Date</b>	<b>Time</b>	<b>Place</b>	<b>Purpose</b>
<b>March 14, 2019</b>			
Work Session and Executive/Closed Session	5:00 p.m.	BOE Conference Room	Discussion
Regular Public Meeting	6:00 p.m.	Instrumental Music Room	Discussion

**PRESIDENT’S STATEMENT**

- Welcome to public
- President Tebo thanked the Northern Valley Curriculum Center for their presentation this evening
- The work they all do behind scenes is greatly appreciated

**SUPERINTENDENT’S REPORT**

- Dr. Fried thanked the House & Grounds staff for their hard work during the past few snow storms getting the building ready and open for students and staff
- Read Across America Day was a special day and Dr. Fried gave thanks to our media specialists for their work
- Special thanks to Ms. O’Flynn, the director of curriculum and instruction for the Northern Valley, for coming to present tonight

**STUDENT COUNCIL REPORT:** (none)

**PRESENTATION:** Kathleen O’Flynn - Northern Valley Curriculum Center Presentation

**OTHER:** (none)

**PUBLIC BE HEARD – AGENDA ITEMS ONLY**

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited regarding subjects on this agenda. The second opportunity occurs just prior to adjournment, when citizens may address general questions and comments to the Board.

Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer.

All cell phones must be turned off or be in vibrating or silent ring mode. Persons should leave the meeting room before answering their cell phones.

All comments and questions must be addressed to the Board President or the presiding officer, and shall be limited to school-related issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.

Motion by President Tebo, seconded by Trustee Smith to open the meeting to the public.

**Voice Vote: Unanimous**

Questions or Comments: none

Motion by President Tebo, seconded by Trustee Smith to close the meeting to the public.

**Voice Vote: Unanimous**

**ACTION ITEMS**

I. **APPROVAL OF MINUTES** (none)

II. **ADMINISTRATIVE COMMITTEE**

**Dianne Smith , Chairperson**

Pursuant to the recommendation of the Superintendent, the Administrative Committee recommends the following resolution(s):

A-1 **APPROVE AFFIRMATIVE ACTION TEAM TO CONDUCT NEEDS ASSESSMENT AND DEVELOP A COMPREHENSIVE EQUITY PLAN**

BE IT RESOLVED that the Board of Education approve the Affirmative Action team to conduct a Needs Assessment and develop a Comprehensive Equity Plan.

A-2 **APPROVE APPOINTMENT AND ISSUANCE OF A .69 PART TIME INSTRUCTIONAL AIDE CONTRACT TO KELLY HOPE FOR THE 2018-19 SCHOOL YEAR**

BE IT RESOLVED that the Board of Education approve the appointment and issuance of contract to Kelly Hope, as a .69 part-time non-degree instructional aide at the rate of \$16.08 per hour annualized at \$22,944.00 (pro-rated amount \$15,866.14) with her 03/11/19 start date contingent of completed required paperwork for the 2018-19 school year.

A-3 **APPROVE CO-CURRICULAR POSITION APPOINTMENT FOR 2018-19 SCHOOL YEAR**

BE IT RESOLVED that the Board of Education approve the co-curricular chaperone-Gr. 6 Outdoor Education Trip appointment to Ross Herbert, for the 2018-19 school year at a stipend of \$680.79 (includes \$226.93 per day.)

A-4 **APPROVE CO-CURRICULAR POSITION APPOINTMENT FOR 2018-19 SCHOOL YEAR**

BE IT RESOLVED that the Board of Education approve the co-curricular chaperone-Gr. 8 New England Trip appointment to Jessica Nitzberg, for the 2018-19 school year at a stipend of \$680.79 (includes \$226.93 per day.)

A-5 **APPROVE LEASE AGREEMENT WITH CAMP INNOVATION OF NJ FOR THE PERIOD OF JUNE 24, 2019 - JULY 26, 2019**

BE IT RESOLVED that the Board of Education approve the lease agreement between Harrington Park Board of Education and Camp Innovation of NJ for a summer camp program for children, as per all terms and condition in the lease agreement document which is on file in the Business Office with the annual rental for the summer period of June 24, 2019 through July 26, 2019 in the amount of \$5,000.

Motion by Trustee Smith, seconded by Vice President Cho to approve resolutions A-1 and A-2

**ROLL CALL: 4- YES 0 – NO 1- ABSENT Motion approved**

**SCHOOL BUSINESS ADMINISTRATOR REPORT:**

2019-20 Budget update:

The administration will continue to work on the Preliminary Budget, with the Final Budget to be approved at the May 2<sup>nd</sup> Board of Education meeting.

**III. FINANCE AND AUDIT COMMITTEE**

**Stephen Levine, Chairperson**

Pursuant to the recommendation of the Superintendent, the Finance and Audit Committee recommends the following resolution(s):

*FA-6      APPROVE BILLS LIST*

BE IT RESOLVED, that the Board of Education approve the payment of expenditures in the amount of \$143,906.14 as based upon the computer listing dated 03/07/19, the payroll of \$350,642.57 dated 02/15/19 and the payroll of \$335,704.40 dated 02/28/19, all of which are on file in the office of the Board of Education.

*In accordance with N.J.A.C. 6A:23-2:11(b), (c) 3, and (c) 4;*

Approval that all bills as examined, audited and certified by the Business Administrator/Board Secretary and presented to the Board of Education shall, if found to be correct, be ordered paid by the Board of Education. Any exceptions noted tonight, on the record, will be reexamined by the Business Administrator/Board Secretary and the appropriate committee chairperson and if found to be correct, be ordered paid by the Board of Education. Prior to payment, the inquiring board trustee will be duly notified by the Business Administrator/Board Secretary, in reference to satisfaction of the submitted concern.

Motion by Trustee Levine, seconded by Trustee Smith to approve resolution FA-6

**ROLL CALL: 4- YES    0 – NO    1- ABSENT    Motion approved**

**IV. HOUSE AND GROUNDS COMMITTEE**

**Tsampicos Perides, Chairperson**

Pursuant to the recommendation of the Superintendent, the House and Grounds Committee recommends the following resolution(s):

*HG-7      APPROVE USE OF SCHOOL FACILITIES*

BE IT RESOLVED that the Board of Education approve the use of school facilities in school classrooms/APR by **Camp Excel** at no charge as follows:

<b>Date:</b>	<b>Time</b>	<b>Purpose</b>
06/26/19 - classrooms	5:00 p.m. – 8:00 p.m.	Staff Training
06/26/19 & 06/27/19	9:00 a.m. – 5:00 p.m.	Move-In
06/27/19 - classrooms/APR	5:00 p.m. - 8:00 p.m.	Orientation

*HG-8      APPROVE USE OF SCHOOL FACILITIES*

BE IT RESOLVED that the Board of Education approve the use of school facilities in school classrooms #23, #26 & #27 /Library, Computer room & Science room by **Camp Innovation of NJ** at a cost of \$5,000 as follows:

<b>Date:</b>	<b>Time</b>	<b>Purpose</b>
06/24/19 - 07/26/19	11: a.m. - 3:00 p.m.	Summer Camp

HG-9

APPROVE USE OF SCHOOL FACILITIES

BE IT RESOLVED, that the Harrington Park Board of Education approve the use of the school facilities to the **Harrington Park Road Runners Association Inc.** at no cost with a donation given to the district by the organization for the 11/02/19 HP 5K race as follows:

Dates:	Hours:	Facility:
11/01/19: Pre-race registration/Set up	3:00 p.m. – 8:00 p.m.	Large Gymnasium
11/02/19: HP 5K Race	6:00 a.m. – 1:00 p.m.	Large Gymnasium

**V. POLICY AND LEGISLATION COMMITTEE**

**Stephen Levine , Chairperson**

Pursuant to the recommendation of the Superintendent, the Policy and Legislation Committee recommends the following resolution(s):

**OPEN TO PUBLIC - PUBLIC BE HEARD (On Policy Only)**

Motion by Trustee Levine, seconded by Trustee Cho to open the meeting to the public.

**Voice Vote: Unanimous**

Questions or Comments: none

Motion by Trustee Levine, seconded by Trustee Cho to close the meeting to the public on Policy only

*PL-10 APPROVE SECOND READING AND ADOPTION OF POLICIES*

BE IT RESOLVED that the Board of Education approve the Second Reading and adoption of Policies listed below:

- Policy 2131 - ABOLISH
- Policy 2132 - School District Goals and Objectives
- Policy 2230 - Course Guides
- Policy 2422 - Health and Physical Education
- Policy 3310 - Academic Freedom
- Policy 3362 - Sexual Harassment
- Policy 4240 - Employee Training
- Policy 4352 - Sexual Harassment
- Policy 5710 - Student Grievance
- Policy 5751 - Sexual Harassment
- Policy 9130 - Public Complaints and Grievances

*PL-11 APPROVE SECOND READING AND ADOPTION OF REGULATIONS*

BE IT RESOLVED that the Board of Education approve the Second Reading and adoption of Regulations listed below:

- Regulation 2260 - Affirmative Action Program for School and Classroom Practices  
Complaint Procedure
- Regulation 4240 - Employee Training
- Regulation 5750 - Equal Education Opportunity Complaint and Procedures

*PL-12*    APPROVE FIRST READING OF POLICIES

BE IT RESOLVED that the Board of Education approve the First Reading and of Policies listed below:

- Policy 2415-06 - Unsafe School Choice Option (M)
- Policy 2610 - Educational Program Evaluation (M)
- Policy 4219 - Commercial Driver's License Controlled Substance and Alcohol Use Testing (M)
- Policy 5111 - Eligibility of Resident/Nonresident Students (M)
- Policy 5330.04 - Administering an Opioid Antidote (M)
- Policy 5600 - Student Discipline/Code of Conduct (M)
- Policy 5611 - Removal of Students for Firearms Offenses (M)
- Policy 5612 - Assaults on District Board of Education members or Employees (M)
- Policy 5613 - Removal of Students for Assaults with Weapons Offenses (M)
- Policy 5756 - Transgender Students (M)
- Policy 7440 - School District Security (M)
- Policy 8461 - Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses (M)
- Policy 8860 - Memorials

*PL-13*    APPROVE FIRST READING OF REGULATIONS

BE IT RESOLVED that the Board of Education approve the First Reading of Regulations listed below:

- Regulation 2460.8 - Special Education - Free and Appropriate Public education (M)
- Regulation 5111 - Eligibility of Resident/Nonresident Students (M)
- Regulation 5330.04 - Administering an Opioid Antidote (M)
- Regulation 5600 - Student Discipline/Code of Conduct (M)
- Regulation 5611 - Removal of Students for Firearms Offenses (M)
- Regulation 5612 - Assaults on District Board of Education Members or Employees (M)
- Regulation 5613 - Removal of Students for Assaults with Weapons Offenses (M)
- Regulation 7440 - School District Security (M)
- Regulation 8461 - Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses (M)

Motion by Trustee Levine, seconded by Trustee Cho to approve the following resolutions:

PL-10 through PL-13

**ROLL CALL: 4-YES   0-NO   1-ABSENT   Motion approved**

**VI. TRAVEL/CONFERENCES/OTHER (none)**

**PUBLIC BE HEARD – ALL SCHOOL RELATED ISSUES**

Motion by President Tebo, seconded by Trustee Smith to open the meeting to the public.

**Voice Vote: Unanimous**

Comments:

*Councilwoman Joon Kim: Harrington Park Borough Hall*

- Councilwoman Kim welcomed our new board member, Stephen Levine, to the Board
- Garbage contract: Vendor has been coming very early to the school, the town has spoken to them and they are supposed to arrive between 6:00 a.m.-4:00 p.m.

- The town is working on school zone lights on Harriot Avenue
- Lightning detection sensor at Highland Field: Discussion to move to an area with more sunlight

Motion by President Tebo, seconded by Trustee Smith to close the meeting to the public.

**ADJOURNMENT**

Motion by President Tebo, seconded by Trustee Smith to adjourn from Public Session meeting at 6:35 p.m.

**Voice Vote: Unanimous**



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Dr. Adam Fried  
Superintendent/Board Secretary