

HARRINGTON PARK SCHOOL DISTRICT  
HARRINGTON PARK, NEW JERSEY

**MINUTES**

**BOARD OF EDUCATION**  
**Thursday, January 17, 2019**

Work Session and Executive/Closed Session  
5:00 p.m.  
Public Meeting – Regular Public Meeting  
6:00 p.m.

**MEMBERS OF THE BOARD**

Ms. Laura Tebo, President  
Ms. Brenda Cho, Vice President  
Mr. Stephen Levine, Trustee  
Mr. Tsampicos Perides, Trustee  
Ms. Dianne Smith, Trustee

Dr. Adam D. Fried, Superintendent/Board Secretary  
Mr. Bryan Jursca, Business Administrator

Executive Closed Meeting—First and Third Thursday of Each Month at 5:00 p.m.  
Work Session – First Thursday of Each Month at 6:00 p.m.  
Regular Public Meeting—Third Thursday of Each Month at 6:00 p.m.  
Next Work Session Meeting – Thursday, February 07, 2019  
Board of Education Conference Room – Harrington Park School

**CALL TO ORDER:**

**Time:** 6:01 p.m.

The meeting was called to order by President Tebo at 6:01 p.m.

**FLAG SALUTE:**

Dr. Fried led the flag salute

**ROLL CALL:**

	PRESENT	ABSENT	Time_of arrival/departure
Laura Tebo, President	✓		
Brenda Cho, Vice President	✓		
Stephen Levine, Trustee	✓		
Tsampicos Perides, Trustee		✓	
Dianne Smith, Trustee	✓		

Also Present: Dr. Adam D. Fried, Superintendent/Board Secretary  
Mr. Bryan Jursca, Business Administrator  
Public

**OPEN PUBLIC PORTION MEETING ACT STATEMENT**

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.

In accordance with the provisions of this act, the Harrington Park Board of Education has caused notice of this meeting, which includes the date, time and place thereof posted on the bulletin board of the municipal building, and the Board of Education bulletin board, published in The Record, and filed with the Clerk of the Borough of Harrington Park.

**MEETING CALENDAR:**

<b>Date</b>	<b>Time</b>	<b>Place</b>	<b>Purpose</b>
<b>February 07, 2019</b>			
Work Session and Executive/Closed Session	5:00 p.m.	BOE Conference Room	Discussion
Regular Public Meeting	6:00 p.m.	Instrumental Music Room	Discussion

**PRESIDENT'S STATEMENT**

- Welcome to public
- Statement to Mr. Fishbein thanking him for his service to the Board
- Dedication of plaque and certificate

**SUPERINTENDENT'S REPORT**

- Statement about Mr. Fishbein and thanked him for his service on the Board

**STUDENT COUNCIL REPORT:** (none)**PRESENTATION:** (none)**OTHER:** *Mr. Eric Fishbein – Recognition of Service – May 19, 2005 – September 24, 2018***PUBLIC BE HEARD – AGENDA ITEMS ONLY**

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited regarding subjects on this agenda. The second opportunity occurs just prior to adjournment, when citizens may address general questions and comments to the Board.

Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer.

All cell phones must be turned off or be in vibrating or silent ring mode. Persons should leave the meeting room before answering their cell phones.

All comments and questions must be addressed to the Board President or the presiding officer, and shall be limited to school-related issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.

Motion by President Tebo, seconded by Trustee Smith to open the meeting to the public.

**Voice Vote: Unanimous**

Questions or Comments: none

Motion by Trustee Smith, seconded by Trustee Levine to close the meeting to the public.

**Voice Vote: Unanimous**

**ACTION ITEMS**

**I. APPROVAL OF MINUTES**

BE IT RESOLVED, that the Board of Education approve the following Minutes:

12/06/18    Work Session    Executive/Closed    Regular Public

Motion by President Tebo, seconded by Trustee Smith to approve the Minutes of 12/06/18.

**ROLL CALL: 4-YES    0 -NO    1-ABSENT Motion approved**

**II. ADMINISTRATIVE COMMITTEE**

**Dianne Smith , Chairperson**

Pursuant to the recommendation of the Superintendent, the Administrative Committee recommends the following resolution(s):

*A-1    APPROVE THE COST FOR A HARRINGTON PARK REGULAR PRE-KINDERGARTEN ELEMENTARY STUDENT TO ATTEND HARRINGTON PARK SCHOOL FOR THE 2018-19 SCHOOL YEAR*

BE IT RESOLVED that the Board of Education approve the cost for a Harrington Park resident regular Pre-Kindergarten elementary student to attend Harrington Park School for the 2018-19 school year as follows:

<u>Grade</u>	<u>Tuition Amount</u>
Pre - Kindergarten	\$9,000.00

*A-2    APPROVE THE COST FOR A HARRINGTON PARK REGULAR PRE-KINDERGARTEN ELEMENTARY STUDENT WITH SPEECH SERVICES TO ATTEND HARRINGTON PARK SCHOOL FOR THE 2018-19 SCHOOL YEAR*

BE IT RESOLVED that the Board of Education approve the cost for a Harrington Park resident regular Pre-Kindergarten elementary student with speech services to attend Harrington Park School for the 2018-19 school year as follows:

<u>Grade</u>	<u>Tuition Amount</u>
Pre - Kindergarten	\$4,500.00

*A-3    APPROVE THE COST FOR A HARRINGTON PARK REGULAR PRE-KINDERGARTEN ELEMENTARY STUDENT TO ATTEND HARRINGTON PARK SCHOOL FOR THE 2019-20 SCHOOL YEAR*

BE IT RESOLVED that the Board of Education approve the cost for a Harrington Park resident regular Pre-Kindergarten elementary student to attend Harrington Park School for the 2019-20 school year as follows:

<u>Grade</u>	<u>Tuition Amount</u>
Pre - Kindergarten	\$9,250.00

A-4 APPROVE THE COST FOR A HARRINGTON PARK REGULAR PRE-KINDERGARTEN ELEMENTARY STUDENT WITH SPEECH SERVICES TO ATTEND HARRINGTON PARK SCHOOL FOR THE 2019-20 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approve the cost for a Harrington Park resident regular Pre-Kindergarten elementary student with speech services to attend Harrington Park School for the 2019-20 school year as follows:

<u>Grade</u>	<u>Tuition Amount</u>
Pre - Kindergarten	\$4,625.00

A-5 APPROVE STATEMENT OF ASSURANCE FOR PARAPROFESSIONAL STAFF FOR THE 2018-19 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approve the Statement of Assurance for Paraprofessional Staff for the 2018-19 school year on file for review in the Superintendent's Office.

A-6 APPROVE STUDENT SAFETY DATA SYSTEMS (SSDS) - REPORT PERIOD 1 INCIDENTS, TRAINING & PROGRAMS FROM JULY 1, 2018 – DECEMBER 31, 2018

BE IT RESOLVED that the Board of Education approve Student Safety Data Systems (SSDS) Report Period 1: Incidents, Training & Programs from July 1, 2018 – December 31, 2018.

A-7 APPROVE ISSUANCE OF CONFIDENTIAL ADMINISTRATIVE ASSISTANT TO THE SUPERINTENDENT CONTRACT FOR THE 2018-2019 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approve Margaret McClean the confidential administrative assistant to the Superintendent contract for the 2018-19 school year.

A-8 APPROVE ISSUANCE OF FINANCIAL CLERK CONTRACT FOR THE 2018-19 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approve Marcelino Lapid the financial clerk contract for the 2018-19 school year.

A-9 APPROVE ISSUANCE OF CONFIDENTIAL ADMINISTRATIVE ASSISTANT TO THE BUSINESS ADMINISTRATOR AND BOARD SECRETARY AND HUMAN RESOURCE HEALTH BENEFITS COORDINATOR CONTRACT FOR THE 2018-19 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approve Kathy Leon the confidential administrative assistant to the Business Administrator and Board Secretary and Human Resource Health Benefits Coordinator contract for the 2018-19 school year.

A-10 APPROVE APPOINTMENT OF SUBSTITUTE TEACHER FOR THE 2018-19 SCHOOL YEAR

BE IT RESOLVED, that the Board of Education approve substitute teacher for the 2018-19 school year listed below:

Sara Gordon

Motion by Trustee Smith, seconded by Trustee Levine to approve resolutions A-1 through A-10

**ROLL CALL: 4- YES 0 – NO 1- ABSENT Motion approved**

**SCHOOL BUSINESS ADMINISTRATOR REPORT:**

Discussion: Mr. Jursca gave an audit update and noted a final report will be discussed at the next board meeting. He thanked Mr. Fishbein for his service and noted it was a pleasure working with him.

III. FINANCE AND AUDIT COMMITTEE

Stephen Levine, Chairperson

Pursuant to the recommendation of the Superintendent, the Finance and Audit Committee recommends the following resolution(s):

*FA-11* APPROVE BILLS LIST

BE IT RESOLVED, that the Board of Education approve the payment of expenditures in the amount of \$150,542.96 as based upon the computer listing dated 01/04/19 and the payroll of \$336,132.70 dated 01/15/19 , all of which are on file in the office of the Board of Education.

*In accordance with N.J.A.C. 6A:23-2:11(b), (c) 3, and (c) 4;*

Approval that all bills as examined, audited and certified by the Business Administrator/Board Secretary and presented to the Board of Education shall, if found to be correct, be ordered paid by the Board of Education. Any exceptions noted tonight, on the record, will be reexamined by the Business Administrator/Board Secretary and the appropriate committee chairperson and if found to be correct, be ordered paid by the Board of Education. Prior to payment, the inquiring board trustee will be duly notified by the Business Administrator/Board Secretary, in reference to satisfaction of the submitted concern.

*FA-12* APPROVE BOARD SECRETARY REPORT FOR NOVEMBER, 2018

BE IT RESOLVED that the Board of Education approve the Board Secretary Report for the month ending 11/30/18.

CERTIFICATION OF FUNDS

*In accordance with N.J.A.C.6A:23-211 (b), (c), and (c) 4;*

The Business Administrator/Board Secretary certifies that no line item account has encumbrances and expenditures which in total exceed the line item appropriation. The Board of Education certifies that no major account or fund has been over-expended. Furthermore, the Board of Education and the Business Administrator/Board Secretary certify that current expense, special revenue and debt service fund balances have not been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

*FA-13* APPROVE MONTHLY TRANSFER REPORT FOR NOVEMBER, 2018

BE IT RESOLVED that the Board of Education approve the monthly Transfer Report for the month ending 11/30/18.

*FA-14* APPROVE TREASURER'S REPORT FOR NOVEMBER, 2019

BE IT RESOLVED that the Board of Education approve the Treasurer's Report for the month ending 11/30/18.

Motion by Trustee Levine, seconded by Vice President Cho to approve resolutions FA-11 through FA-14

**ROLL CALL: 4- YES 0 – NO 1- ABSENT Motion approved**

IV. HOUSE AND GROUNDS COMMITTEE

Tsampicos Perides, Chairperson

Pursuant to the recommendation of the Superintendent, the House and Grounds Committee recommends the following resolution(s):

**HG-15 USE OF FACILITIES: APPROVE AMENDED DATE OF EVENT FOR WINTER AFTER SCHOOL ENRICHMENT PROGRAM FOR THE 2018-19 SCHOOL YEAR**

BE IT RESOLVED that the Board of Education amend the approved 12/06/18 HG-16 Use of Facilities resolution for the 2018-19 Winter After School Enrichment Program classes from 01/02/19 - 02/025/19 to the new Date of the Event of 01/02/19 - 03/31/19

**HG-16 APPROVE USE OF SCHOOL FACILITIES**

BE IT RESOLVED that the Board of Education approve the use of school facilities in assigned classrooms, large gym, the softball field and fields the by the Northern Valley Summer Camp from 06/24/19 – 08/02/19 from 9:00 a.m.-3:00 p.m. at a charge of \$15,918.00.00 (with insurance pending) and that cleaning of the areas utilized during this program will be provided by the camp.

**HG-17 APPROVE USE OF SCHOOL FACILITIES**

BE IT RESOLVED that the Board of Education approve use of school facilities by the Harrington Park Gr. 8 Class of 2019 at no charge as listed below:

<u>Date</u>	<u>Purpose</u>	<u>Hours</u>	<u>Facility</u>
03/15/19	8 <sup>th</sup> grade 4 Town Dance	7:30 pm - 9:30 pm	Large Gymnasium

**HG-18 APPROVE USE OF SCHOOL FACILITIES**

BE IT RESOLVED that the Board of Education approve use of school facilities by the Harrington Park Home & School Association no charge as listed below:

<u>Dates</u>	<u>Purpose</u>	<u>Hours</u>	<u>Facility</u>
01/18/19 01/25/19 02/01/19	Talent Show Troupe Practice	3:10 pm - 4:00 pm	Music Room

Motion by Vice President Cho, seconded by Trustee Smith to approve resolutions HG-15 through HG-18

**ROLL CALL: 4- YES 0 – NO 1- ABSENT Motion approved**

**V. POLICY AND LEGISLATION COMMITTEE**

**Stephan Levine, Chairperson**

Pursuant to the recommendation of the Superintendent, the Policy and Legislation Committee recommends the following resolution(s): (none)

**OPEN TO PUBLIC - PUBLIC BE HEARD (On Policy Only)****VI. TRAVEL/CONFERENCES/OTHER**

Name: Sheba Koshy  
Date: 01/14/19 and 02/13/19 cancelled and replaced for the dates of 01/15/19 and 02/01/19  
Location: NJDOE Assessment Outreach: Practitioner Working Groups, Pennington, NJ  
Cost: Miles \$103.32/Tolls \$16.45 - Total cost: 119.77

Name: Dr. Steven Korner  
Date: 01/25/19  
Location: Presentation: Pattern of Strength & Weakness in Identifying SLD - Rutgers University  
Cost: -0-

Name: Eunha Park  
Date: 02/06/19  
Location: Lincoln Center - Young People's Concert for School  
Cost: Tolls: \$15.00 Miles: \$11.16 Parking: \$49.00 Total: \$75.16

Motion by Vice President Cho, seconded by President Tebo to approve  
Travel/Conferences/Other

**ROLL CALL: 4- YES 0 – NO 1- ABSENT Motion approved**

**PUBLIC BE HEARD – ALL SCHOOL RELATED ISSUES**

Motion by President Tebo, seconded by Trustee Smith to open the meeting to the public.

**Voice Vote: Unanimous**

Comments:

*Councilwoman Joon Kim: Harrington Park Borough Hall*

- Councilwoman Kim presented a certificate of appreciation on behalf of Mayor Hoelscher to Mr. Fishbein for his service and read a statement.

*Mr. John Schettino: 36 Bluefield Road, Harrington Park, NJ*

- Mr. Schettino recognized Mr. Fishbein for his service on the Board.

Motion by President Tebo, seconded by Trustee Smith to close the meeting to the public.

**ADJOURNMENT**

Motion by President Tebo, seconded by Trustee Smith to adjourn from Public Session meeting at 6:30 p.m.

**Voice Vote: Unanimous**



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Dr. Adam Fried  
Superintendent/Board Secretary