

HARRINGTON PARK SCHOOL DISTRICT
HARRINGTON PARK, NEW JERSEY

MINUTES

BOARD OF EDUCATION

Thursday, September 17, 2020

Virtual Meeting

Work Session and Executive/Closed Session

5:00 p.m.

Public Meeting - Regular Public Meeting

6:00 p.m.

MEMBERS OF THE BOARD

Brenda Cho, President

Tsampicos Perides, Vice President

Stephen Levine, Trustee

Dianne Smith, Trustee

Laura Tebo, Trustee

Dr. Adam D. Fried, Superintendent/Board Secretary

Mr. Bryan Jursca, Business Administrator

Executive Closed Meeting - First and Third Thursday of Each Month at 5:00 p.m.

Work Session - First Thursday of Each Month at 6:00 p.m.

Regular Public Meeting - Third Thursday of Each Month at 6:00 p.m.

Next Work Session Meeting: **October 15, 2020**

Board of Education Conference Room - Harrington Park School

CALL TO ORDER:

President Cho called the meeting at 6:00 p.m.

FLAG SALUTE:

Dr. Fried led the flag salute.

ROLL CALL:

Virtual Meeting	PRESENT	ABSENT	Time of arrival/departure
Brenda Cho, President	x		
Tsampicos Perides, Vice President	x		
Steven Levine, Trustee	x		
Dianne Smith, Trustee	x		
Laura Tebo, Trustee	x		

Also Present: Dr. Adam Fried, Superintendent/Board Secretary

Mr. Bryan Jursca, Business Administrator

Public

OPEN PUBLIC PORTION MEETING ACT STATEMENT

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.

In accordance with the provisions of this act, the Harrington Park Board of Education has caused notice of this meeting, which includes the date, time and place thereof posted on the bulletin board of the municipal building, and the Board of Education bulletin board, published in The Record and filed with the Clerk of the Borough of Harrington Park.

MEETING CALENDAR:

<u>Date</u>	<u>Time:</u>	<u>Place</u>	<u>Purpose</u>
Thursday, October 15, 2020			
Work Session and Executive/Closed Session	5:00 p.m.	Virtual Meeting	Discussion
Regular Public Meeting	6:00 p.m.	Virtual Meeting	Discussion

PRESIDENT’S STATEMENT:

- Welcome
- It was a great start to the new school year this week
- My daughter was so happy and excited after the first day
- We are so proud of everyone and our thanks go out to all staff

SUPERINTENDENT’S STATEMENT:

- Congratulations to Ms. Gaspari on her tenure
- Thank you to our maintenance/custodial staff team for getting the building to where we are today

STUDENT COUNCIL REPORT: none

PRESENTATION: Honoring of Newly Tenured Staff - Trista Gaspari Tenure date: 09/02/20

OTHER: none

PUBLIC BE HEARD AGENDA ITEMS ONLY

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited regarding subjects on this agenda. The second opportunity occurs just prior to adjournment, when citizens may address general questions and comments to the Board,

Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer.

All cell phones must be turned off or be in vibrating or silent ring mode, Persons should leave the meeting room before answering their cell phones.

All comments and questions must be addressed to the Board President or the presiding officer, and shall be limited to school-related issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.

Motion by President Cho, seconded by Trustee Tebo to open the meeting to the public.

Voice Vote: Unanimous

Questions or Comments: none

Motion by President Cho, seconded by Trustee Tebo to close the meeting to the public.

Voice Vote: Unanimous

ACTION ITEMS

I. APPROVAL OF MINUTES

08/20/20 Work Session Closed Session Public Session

Motion by Trustee Smith, seconded by Trustee Levine to approve the Minutes of 08/20/20 as listed above.

ROLL CALL: 5-YES 0-NO 0-ABSENT Motion approved

II. ADMINISTRATIVE COMMITTEE

Dianne Smith, Chairperson

Pursuant to the recommendation of the Superintendent, the Administrative Committee recommends the following resolution(s):

A-1 APPROVE PART TIME NIGHT CUSTODIAN, DARREN AQUINO, FOR THE 2020-21 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approve Part Time Night Custodian, Darren Aquino, at the rate of \$26.00 per hour effective 07/01/20 - 06/30/21.

A-2 APPROVE PART TIME NIGHT CUSTODIAN, MARCELINO LAPID, FOR THE 2020-21 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approve Part Time Night Custodian, Marcelino Lapid, at the rate of \$22.00 per hour effective 07/01/20 - 06/30/21.

A-3 APPROVE THE REAPPOINTMENT AND ISSUANCE OF SUBSTITUTE TEACHER CONTACT PERSON SERVICE AGREEMENT FOR THE 2020-21 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approve the reappointment and issuance of substitute contact person service agreement to Lisa Kowalski in the amount of \$4,870.50 for the 2020-21 school year.

A-4 APPROVE SHARED SERVICES AGREEMENTS FOR SITE TECHNICIAN SERVICES AND TECHNOLOGY SUPPORT SERVICES WITH BERGEN COUNTY TECHNICAL SCHOOLS BOARD OF EDUCATION FOR THE 2020-21 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approve the shared service agreements for site technician services and technology support services with Bergen County Technical Schools Board of Education for the period of July 1, 2020 and ending June 31, 2021, renewable annually, with a fee of \$101,360 for Site Technician Services (1 full time tech at 5 days & 1 part-time tech at 2 days) and \$18,000 for Technology Support Services for the 2020-21 school year.

A-5 APPROVE REVISION OF RESTART AND RECOVERY PLAN

BE IT RESOLVED that the Board of Education approve the revision of the Restart and Recovery Plan.

A-6 APPROVE NURSING PLAN FOR 2020-21 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approve the Nursing Plan for the 2020-21 school year.

A-7 APPROVE SOA REGARDING THE USE OF PARAPROFESSIONAL STAFF FOR THE 2020-21 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approve the use of paraprofessional staff for the 2020-21 school year.

A-8 APPROVE INTERNAL TRANSFER

BE IT RESOLVED that the Board of Education approve the Internal transfer of instructional aide, Laura Scuro #4697, to a long term replacement Elementary Teacher from 9/8/20 to TBD for employee #4106, with no change of salary and no change to her current benefits of 10 personal illness days, 2 personal days and health/dental benefits for the 2020-21 school year.

A-9 APPROVE INTERNAL TRANSFER

BE IT RESOLVED that the Board of Education approve the Internal Transfer of Instructional Aide, Carrie Malady #4688, to a long term replacement Social Studies Teacher from 9/8/20 to TBD for employee #4588, at a salary of MA-Step 2 \$60,974 with no change to her current benefits of 10 personal illness days, 2 personal days and health/dental benefits for the 2020-21 school year.

A-10 APPROVE EMERGENCY CHILD CARE LEAVE

BE IT RESOLVED that the Board of Education approve Emergency Child Care Leave and Expanded FMLA under FFCRA, for elementary teacher Ellen Koh #4184, from 09/14/20 to 10/02/20, to be paid at the rate of \$200.00 per day.

A-11 APPROVE INSTRUCTIONAL AIDE APPOINTMENT AND INTERNAL TRANSFER OF VICTORIA PATERNOSTRO

BE IT RESOLVED that the Board of Education approve the appointment of Instructional Aide, Victoria Paternostro #4792 as of 9/8/2020, at the rate of \$21.01 per hour (\$30,044.30 annually), and Internal transfer to Elementary Teacher as of 9/14/2020 to TBD for employee #4184. She will be a 10 month employee with benefits, pending paperwork approval.

A-12 APPROVE APPOINTMENT OF SUMMER WORKERS

BE IT RESOLVED that the Board of Education approve the appointment of Summer workers, John Budinich and James Devincent, at the rate of \$11.00 per hour from 09/03/20 to TBD. Hours worked will be based on timesheet submission, pending paperwork approval.

A-13 APPROVE APPOINTMENT OF INTERIM DIRECTOR OF SPECIAL PROGRAMS

BE IT RESOLVED that the Board of Education approve the appointment of Candida Hengemuhle as Interim Director of Special Programs, at 10 hours per week virtually with one half day in the office every other week, at the rate of \$100 per hour from 9/14/2020 to TBD, with no health benefits, sick or personal days, pending paperwork approval.

A-14 APPROVE APPOINTMENT OF TEMPORARY SCHOOL PSYCHOLOGIST

BE IT RESOLVED that the Board of Education approve the appointment of Amanda Wernick as temporary school psychologist, contracted from Bergen County Special Services at 2.5 days per week from 9/14/20 through TBD, at a rate not to exceed \$52,250.00 for the contract period from September 14, 2020 through June 30, 2021.

A-15 APPROVE RESPECT WEEK AND SCHOOL VIOLENCE AWARENESS WEEK

BE IT RESOLVED that the Board of Education approve Respect Week (October 5-11, 2020) and School Violence Awareness Week (October 19-25, 2020).

A-16 APPROVE PROFESSIONAL DEVELOPMENT AND MENTORING PLANS AND SOA'S FOR THE 2020-21 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approve the Professional Development and Mentoring Plans and SOAs for the 2020-21 school year, to be filed in the Superintendent's Office.

A-17 APPROVE MEDICAL PAID LEAVE OF ABSENCE

BE IT RESOLVED that the Board of Education approve the request for a medical paid leave of absence to employee #4106, using applied accumulated sick time pay available, for the period of 9/8/2020 to an estimated return date of 12/8/2020.

A-18 APPROVE APPOINTMENT OF PATTI SABO AS AFTERCARE ASSISTANT

BE IT RESOLVED that the Board of Education approve the appointment of Patti Sabo #4161, as Aftercare Assistant from September 14, 2020 to TBD for the 2020-21 school year at a rate of \$38.00 per hour for 2.25 hours per day from 3:15 pm-5:30 pm Mon-Thurs.

A-19 APPROVE APPOINTMENT OF LYNN BUCCERONI AS AFTERCARE ASSISTANT

BE IT RESOLVED that the Board of Education approve the appointment of Lynn Bucceroni #4032, as Aftercare Assistant from September 14, 2020 to TBD for the 2020-21 school year at a rate of \$15.65 per hour for 2 hours per day from 11am-1 pm Mon-Fri.

A-20 APPROVE APPOINTMENT OF SHIRLEY QUALLS AS AFTERCARE ASSISTANT

BE IT RESOLVED that the Board of Education approve the appointment of Shirley Qualls #4684, as Aftercare Assistant from September 14, 2020 to TBD for the 2020-21 school year at a rate of \$15.65 per hour for 3 hours per day from 12:30 pm-3:30 pm Mon-Thurs.

A-21 APPROVE APPOINTMENT OF SWATI CHAUHAN AS AFTERCARE ASSISTANT

BE IT RESOLVED that the Board of Education approve the appointment of Swati Chauhan #4756, as Aftercare Assistant from September 14, 2020 to TBD for the 2020-21 school year at a rate of \$15.65 per hour for 5 hours per day from 12:30 pm-5:30 pm Tues & Thurs, and 2 hours per day from 3:30 pm-5:30 pm Mon, Wed, Fri.

A-22 APPROVE ADJUSTMENT TO RESOLUTION A-4 FROM AUGUST 20, 2020

BE IT RESOLVED that the Board of Education approve the adjustment to Resolution A-4 from August 20, 2020 for **Pamela Del Grande**. Ms. DelGrande will be a Leave Replacement Kindergarten Teacher from 9/8/2020 - 11/6/2020, and will be a Leave Replacement Substitute Teacher from 11/7/2020 to June 2021, with a rate of pay of \$272.62 per day starting 9/8/202 with no benefits.

A-23 APPROVE EXTENSION OF EMPLOYMENT TO MAINTENANCE WORKER DANNY DiBLASI

BE IT RESOLVED that the Board of Education approve the extension of employment to Danny DiBlasi as Maintenance Worker, from September 21, 2020 to TBD, for the 2020-21 school year at a rate of \$12.00 per hour for up to 25 hours per week.

ADDENDUM:

A-28 APPROVE REVISION OF SCHOOL CALENDAR FOR 2020-21

BE IT RESOLVED that the Board of Education approve the revision of the school calendar for 2020-21, previously approved by resolution A-6 on September 3, 2020.

Motion by Trustee Smith, seconded by Trustee Levine to approve resolutions A-1 through A-23 and addendum A-28

ROLL CALL: 5-YES 0-NO 0-ABSENT Motion approved

SCHOOL BUSINESS ADMINISTRATOR REPORT:

Discussion: Mr. Jursca thanked all staff for a very successful opening of school. A special thank you to our maintenance/custodial staff for getting the building ready and to where it is today.

III. FINANCE AND AUDIT COMMITTEE

Stephen Levine, Chairperson

Pursuant to the recommendation of the Superintendent, the finance and Audit Committee recommends the following resolution(s):

FA-24 APPROVE BILLS LIST

BE IT RESOLVED that the Board of Education approve the payment of expenditures in the amount of \$137,276.56 dated 09/17/20 as based upon the computer listing dated , the payroll of \$352,854.26 dated 09/15/20, all of which are on file in the office of the Board of Education.

In accordance with N.J.A.C. 6A:23-2:11(b), C 3, and C 4:

Approval that all bills as examined, audited and certified by the Business Administrator/Board Secretary and presented to the Board of Education shall, if found to be correct, be ordered paid by the Board of Education. Any exceptions noticed tonight, on the record, will be reexamined by the Business Administrator/Board Secretary and the appropriate committee chairperson and if found to be correct, be ordered paid by the Board of Education. Prior to payment, the inquiring board trustee will be duly notified by the Business Administrator/Board Secretary, in reference to satisfaction of the submitted concern.

FA-25 APPROVE BOARD SECRETARY REPORT FOR JULY, 2020

BE IT RESOLVED that the Board of Education approve that the Board of Education approve the Board Secretary Report for the month ending July 31, 2020.

CERTIFICATION OF FUNDS

In accordance with N.J.A.C.6A:23-211 (b), ©, and © 4:

The Business Administrator certifies that no line item account has encumbrances and expenditures which in total exceed the line item appropriation. The Board of Education certifies that no major account or fund has been over-expended. Furthermore, the Board of Education and the Business Administrator certifies that current expense, special revenue and debt service balances have not been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year

FA-26 APPROVE MONTHLY TRANSFER REPORT FOR JULY, 2020

BE IT RESOLVED that the Board of Education approve the monthly Transfer Report for the month ending July 31, 2020.

FA-27 APPROVE TREASURER'S REPORT FOR JULY, 2020

BE IT RESOLVED that the Board of Education approve the Treasurer's Report for the month ending July 31, 2020.

Motion by Trustee Levine, seconded by President Cho to approve resolutions FA-24 through FA-27

ROLL CALL: 5-YES 0-NO 0-ABSENT Motion approved

IV. HOUSE & GROUNDS COMMITTEE Tsampiocos Perides, Chairperson
Pursuant to the recommendation of the Superintendent, the House & Grounds Committee recommends the following resolution(s): (none)

V. POLICY AND LEGISLATION COMMITTEE Stephen Levine, Chairperson
Pursuant to the recommendation of the Superintendent, The Policy and Legislation Committee recommends the following resolution(s): (none)

V. TRAVEL/CONFERENCES/OTHER (none)

PUBLIC BE HEARD - ALL SCHOOL RELATED ISSUES

Motion by Trustee Levine, seconded by Trustee Tebo to open the meeting to the public.

Voice Vote: Unanimous

Questions or Comments: (none)

Motion by Trustee Levine, seconded by Trustee Tebo to close the meeting to the public.

ADJOURNMENT

Motion by President Cho, seconded by Trustee Tebo to adjourn from the Public Session meeting at 6:19 pm

Voice Vote: Unanimous

**Dr. Adam Fried
Superintendent**