

HARRINGTON PARK SCHOOL DISTRICT  
HARRINGTON PARK, NEW JERSEY

**MINUTES**

**BOARD OF EDUCATION**

**Thursday, February 11, 2021**

**Virtual Meeting**

Work Session and Executive/Closed Session

5:00 p.m.

Public Meeting - Regular Public Meeting

6:00 p.m.

**MEMBERS OF THE BOARD**

Tsampicos Perides, President

Laura Tebo, Vice President

Brenda Cho, Trustee

Eric Fishbein, Trustee

Stephen Hahm, Trustee

Dr. Adam D. Fried, Superintendent/Board Secretary

Mr. Bryan Jursca, Business Administrator

Executive Closed Meeting - First and Third Thursday of Each Month at 5:00 p.m.

Work Session - First Thursday of Each Month at 6:00 p.m.

Regular Public Meeting - Third Thursday of Each Month at 6:00 p.m.

Next Work Session Meeting March 04, 2021:

Virtual Meeting

**CALL TO ORDER:**

President Perides called the meeting at 6:08 p.m.

**FLAG SALUTE:**

Dr. Fried led the flag salute.

**ROLL CALL:**

Virtual Meeting	PRESENT	ABSENT	Time of arrival/departure
Tsampicos Perides, President	x		
Laura Tebo, Vice President	x		
Brenda Cho, Trustee		x	
Eric Fishbein, Trustee	x		
Stephen Hahm, Trustee	x		

Also Present: Dr. Adam Fried, Superintendent/Board Secretary

Mr. Bryan Jursca, Business Administrator

Public

**OPEN PUBLIC PORTION MEETING ACT STATEMENT**

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.

In accordance with the provisions of this act, the Harrington Park Board of Education has caused notice of this meeting, which includes the date, time and place thereof posted on the bulletin board of the municipal building, and the Board of Education bulletin board, published in The Record and filed with the Clerk of the Borough of Harrington Park.

**MEETING CALENDAR:**

<b><u>Date</u></b>	<b><u>Time:</u></b>	<b><u>Place</u></b>	<b><u>Purpose</u></b>
<b>Thursday, March 4, 2021</b>			
Work Session and Executive/Closed Session	5:00 p.m.	Virtual Meeting	Discussion
Regular Public Meeting	6:00 p.m.	Virtual Meeting	Discussion

**PRESIDENT’S STATEMENT:**

- Welcome
- President Perides thanked the House & Ground staff for great work on the snow removal over this past month

**SUPERINTENDENT’S STATEMENT:**

- Dr. Fried thanked Mr. Menaldo, Mr. Reagan, & Mr. Aquino from House & Grounds for snow removal
- Dr. Fried thanked Mr. Jursca for the positive audit report and hard work during this unusual year (the audit report will be presented to the Board at our meeting scheduled for March 4, 2021)
- The Valley calendar is being reviewed and presented
- Graduation preparation has begun-looking for support of any fundraisers out there if possible
- E-Sports team is doing great in the first year and students are connecting and growing the sport for future games in Harrington Park.
  
- Trustee Fishbein thanked the staff for continuing to do what they do to keep our school going as well as doing what is best for the children

**STUDENT COUNCIL REPORT:** none

**PRESENTATION:** none

**OTHER** none

**PUBLIC BE HEARD AGENDA ITEMS ONLY**

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited regarding subjects on this agenda. The second opportunity occurs just prior to adjournment, when citizens may address general questions and comments to the Board,

Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer.

All cell phones must be turned off or be in vibrating or silent ring mode, Persons should leave the meeting room before answering their cell phones.

All comments and questions must be addressed to the Board President or the presiding officer, and shall be limited to school-related issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.

Motion by Trustee Fishbein, seconded by Trustee Tebo to open the meeting to the public.

**Voice Vote: Unanimous**

Questions or Comments: none

Motion by Trustee Fishbein, seconded by Trustee Hahm to close the meeting to the public.

**Voice Vote: Unanimous**

**ACTION ITEMS**

**I. APPROVAL OF MINUTES**

\_\_\_\_\_ BE IT RESOLVED that the Board of Education approve the following minutes:

01/07/21	Work Session	Closed Session	Public Session
01/21/21	Work Session	Closed Session	Public Session

Motion by Trustee Fishbein, seconded by Trustee Tebo to approve the Minutes of 01/07/21 and the Minutes of 01/21/21 as listed above.

**ROLL CALL: 4 -YES 0-NO 1 -ABSENT Motion approved**

**APPROVAL OF REVISION TO THE 20-21 ESTABLISHED DATES FOR SCHEDULED MEETINGS**

BE IT RESOLVED, that the Board of Education approve to revise the 2020-21 Established Dates for Scheduled Meetings as follows:

HARRINGTON PARK BOARD OF EDUCATION NOTICE-191 Harriot Avenue, Harrington Park, NJ. Please be advised that the Harrington Park Board of Education has cancelled and rescheduled the BOE meetings scheduled to be held on Thursday, 02/04/21 and Thursday, 04/01/21, and serves notice of the same. The rescheduled meeting will take place on Thursday, 02/11/21 and Thursday, 04/22/21. Work Session and Executive/Closed Session Meeting will begin at 5:00 pm-(Virtual Meeting). Regular Public Meeting will begin at 6:00 pm - Virtual Meeting. This notice is submitted in accordance with the provisions of the Open Public Meetings Act. Action may be taken at any public meeting. 01/21/21 Bryan Jursca, Business Administrator The Record Ad #4566357

Motion by Trustee Fishbein, seconded by Trustee Tebo to approve the revision of the 2021 Established Dates for Scheduled Meetings as listed above.

**ROLL CALL: 4 -YES 0-NO 1 -ABSENT Motion approved**

**II. ADMINISTRATIVE COMMITTEE**

**Laura Tebo, Chairperson**

Pursuant to the recommendation of the Superintendent, the Administrative Committee recommends the following resolution(s):

A-1 APPROVE APPOINTMENT OF SUBSTITUTE AFTERCARE ASSISTANT FOR THE REMAINDER OF THE 2020-21 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approve the appointment of Jenna Castle as a Substitute Aftercare Assistant, Monday - Friday (3:30 p.m. - 5:30 p.m.) for the remainder of the 2020-21 school year.

A-2 APPROVE TO RESCIND FMLA REQUEST

BE IT RESOLVED that the Board of Education approve .to rescind FMLA for employee #4467 from the January 21, 2021 Agenda #A7 and approve the request for a medical paid leave of absence to employee #4467, using applied accumulated sick time pay available for the period starting 01/18/21 to an estimated return date of TBD.

A-3 APPROVE ISSUANCE OF PART-TIME DIRECTOR OF HOUSE & GROUNDS CONTRACT FOR THE 2020-21 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approve Kevin Menaldo the issuance of the part-time Director of House & Grounds contract for the 2020-21 school year.

A-4 APPROVE ISSUANCE OF FINANCIAL CLERK CONTRACT FOR THE 2020-21 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approve Marcelino Lapid the issuance of the financial clerk contract for the 2020-21 school year.

A-5 APPROVE ISSUANCE OF CONFIDENTIAL ADMINISTRATIVE ASSISTANT TO THE BUSINESS ADMINISTRATOR AND BOARD SECRETARY AND HUMAN RESOURCE HEALTH BENEFITS COORDINATOR CONTRACT FOR THE 2020-21 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approve Kathy Leon the issuance of the confidential administrative assistant to the Business Administrator and Board Secretary and Human Resource Health Benefits Coordinator contract for the 2020-21 school year.

A-6 APPROVE ISSUANCE OF CONFIDENTIAL ADMINISTRATIVE ASSISTANT TO THE SUPERINTENDENT CONTRACT FOR THE 2020-21 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approve Margaret McClean the issuance of the confidential administrative assistant to the Superintendent for the 2020-21 school year.

A-7 APPROVE AMENDMENT TO NANCY GILLMER'S CONTRACT

BE IT RESOLVED that the Board of Education approve the amendment to Nancy Gillmer's prior contract that was approved at the 1/7/21 BOE meeting A-2 to be for 10 months with 15 summer days to be completed from 7/1/21-8/31/21.

A-8 APPROVE 2021-2022 SCHOOL YEAR CALENDAR

BE IT RESOLVED that the Board of Education approve the 2021-2022 school calendar.

Motion by Trustee Tebo, seconded by Trustee Fishbein to approve resolutions A- 1 through A-8

**ROLL CALL: 4-YES 0-NO 1-ABSENT Motion approved**

**SCHOOL BUSINESS ADMINISTRATOR REPORT:**

Discussion: Mr. Jursca noted the audit was completed earlier this week and the audit report was received yesterday. Mr. Parente from Lerch, Vinci, & Higgins will be present at the next BOE meeting scheduled to take place on March 4, 2021 to discuss the report with the Board. The budget process is ongoing as administration continues to meet and discuss planning for 2021-2022.

**III. FINANCE AND AUDIT COMMITTEE Eric Fishbein, Chairperson**

Pursuant to the recommendation of the Superintendent, the finance and Audit Committee recommends the following resolution(s):

*FA-9 APPROVE BILLS LIST*

BE IT RESOLVED that the Board of Education approve the payment of expenditures in the amount of \$557,615.32 as based upon the computer listing dated 02/11/21 and the payroll of \$364,934.43 dated 01/29/21, all of which are on file in the office of the Board of Education.

In accordance with N.J.A.C. 6A:23-2:11(b), C 3, and C 4:

Approval that all bills as examined, audited and certified by the Business Administrator/Board Secretary and presented to the Board of Education shall, if found to be correct, be ordered paid by the Board of Education. Any exceptions noticed tonight, on the record, will be reexamined by the Business Administrator/Board Secretary and the appropriate committee chairperson and if found to be correct, be ordered paid by the Board of Education. Prior to payment, the inquiring board trustee will be duly notified by the Business Administrator/Board Secretary, in reference to satisfaction of the submitted concern.

*FA-10 APPROVE WAIVER OF REQUIREMENTS OF SEMI (SPECIAL EDUCATION MEDICAID INITIATIVE) PARTICIPATION FOR THE 2021-22 SCHOOL YEAR*

BE IT RESOLVED that the Board of Education approve the waiver of requirements of NJAC 6A:23A-5.5 (b) 1 SEMI (Special Education Medicaid Initiative) participation for the 2021-22 school year.

Motion by Trustee Fishbein, seconded by Trustee Perides to approve resolutions FA-9 and FA-10

**ROLL CALL: 4-YES 0-NO 1-ABSENT Motion approved**

**IV. HOUSE & GROUNDS COMMITTEE Tsampicos Perides, Chairperson**

Pursuant to the recommendation of the Superintendent, the House & Grounds Committee recommends the following resolution(s): (none)

V. **POLICY AND LEGISLATION COMMITTEE** **Stephen Hahm, Chairperson**  
Pursuant to the recommendation of the Superintendent, The Policy and Legislation Committee recommends the following resolution(s):

**OPEN TO PUBLIC - PUBLIC BE HEARD** (On Policy Only)

Motion by Trustee Hahm , seconded by Trustee Fishbein to open the meeting to the public on Policy only.

**Voice Vote: Unanimous**

Questions or Comments: none

Motion by Trustee Hahm, seconded by Trustee Fishbein to close the meeting to the public on Policy only

**Voice Vote: Unanimous**

*PL-11 APPROVE SECOND READING OF POLICIES*

BE IT RESOLVED that the Board of Education approve first readings of policies listed below:

Policies:

- 1642 – Earned Sick Leave Law (M)
- 3159 – Teaching Staff Member/School District Reporting Responsibilities (M)
- 3218 – Use, Possession, or Distribution of Substances (M)
- 4218 – Use, Possession, or Distribution of Substances (M)
- 4219 – Commercial Driver’s License Controlled Substance and Alcohol Use Testing (M)
- 6112 – Reimbursement of Federal and Other Grant Expenditures (M)
- 7440 – School District Security (M)
- 7510 – Use of School Facilities (M)
- 8600 – Student Transportation (M)
- 8630 – Bus Driver/Bus Aide Responsibility (M)
- 8670 – Transportation of Special Needs Students (M)
- 9210 – Parent Organizations
- 9400 – Media Relations

*PL-12 APPROVE SECOND READING OF REGULATIONS*

BE IT RESOLVED that the Board of Education approve first readings of regulations listed below:

Regulations:

- 1642 – Earned Sick Leave Law (M)
- 3218 – Use, Possession, or Distribution of Substances (M)
- 4218 – Use, Possession, or Distribution of Substances (M)
- 6112 – Reimbursement of Federal and Other Grant Expenditures (M)
- 7440 - School District Security (M)
- 7510 – Use of School Facilities
- 8600 – Student Transportation
- 8630 – Emergency School Bus Procedure

Motion by Trustee Hahm, seconded by Trustee Fishbein to approve resolutions PL-11 and PL-12

**ROLL CALL: 4-YES 0-NO 1-ABSENT Motion approved**

V. **TRAVEL/CONFERENCES/OTHER** (none)

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**PUBLIC BEHEARD - ALL SCHOOL RELATED ISSUES**

Motion by Trustee Hahm, seconded by Trustee Tebo to open the meeting to the public.

**Voice Vote: Unanimous**

**Questions or Comments:** (none)

Motion by President Perides, seconded by Trustee Fishbein to close the meeting to the public.

**ADJOURNMENT**

Motion by President Perides, seconded by Trustee Fishbein to adjourn from the Public Session meeting at 6:31 p.m.

**Voice Vote: Unanimous**

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**Dr. Adam Fried  
Superintendent**