

HARRINGTON PARK SCHOOL DISTRICT  
HARRINGTON PARK, NEW JERSEY

**MINUTES**

**HARRINGTON PARK BOARD OF EDUCATION**

Regular Public Meeting

**Thursday, October 14, 2021**

**Location: Community Church/Founders Hall**

Work Session and Executive/Closed Session

5:00 p.m.

Public Meeting - Regular Public Meeting

6:00 p.m.

**MEMBERS OF THE BOARD**

Tsampicos Perides, President

Brenda Cho

Stephen Hahm

Matthew Lehmann

Peter Toomin

Dr. Adam D. Fried, Superintendent/Board Secretary

Mr. Bryan Jursca, Business Administrator

Executive Closed Meeting - First and Third Thursday of Each Month at 5:00 p.m.

Work Session - First Thursday of Each Month at 5:00 p.m.

Regular Public Meeting - Third Thursday of Each Month at 6:00 p.m.

Next Work Session Meeting: **November 18, 2021**

Location: Board of Education - Community Church - Founders Hall

**CALL TO ORDER:**

President Perides called the meeting to order at 6:05 p.m.

**FLAG SALUTE:**

Dr. Fried led the flag salute.

**ROLL CALL:**

Meeting Attendance	PRESENT	ABSENT	Time of arrival/departure
Tsampicos Perides, President	x		
Brenda Co	x		
Stephen Hahm	x		
Matthew Lehmann	x		
Peter Toomin	x		

Also Present: Dr. Adam Fried, Superintendent/Board Secretary

Mr. Bryan Jursca, Business Administrator

Public

**OPEN PUBLIC PORTION MEETING ACT STATEMENT**

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.

In accordance with the provisions of this act, the Harrington Park Board of Education has caused notice of this meeting, which includes the date, time and place thereof posted on the bulletin board of the municipal building, and the Board of Education bulletin board, published in The Record and filed with the Clerk of the Borough of Harrington Park.

**MEETING CALENDAR:**

<b><u>Date</u></b>	<b><u>Time:</u></b>	<b><u>Place</u></b>	<b><u>Purpose</u></b>
<b>November 18, 2021</b>		Community Church	
Work Session and Executive/Closed Session	5:00 p.m.	Board Conference Room	Discussion
Regular Public Meeting	6:00 p.m.	Founders Hall	Discussion

**PRESIDENT’S STATEMENT:**

- Welcome
- Board President Perides followed up on previous meetings and discussions noting that the Board is now audio recording the BOE Regular Public Session meetings and the recordings are available via a request form which can be found on our website.

**SUPERINTENDENT’S STATEMENT:**

- Dr. Fried announced that tonight was a special night for two different reasons:
  - We publicly recognize and thank Ms. Elizabeth Litchfield for being instrumental in coordinating the construction of the new outdoor basketball court with the help of the Sports Boosters of Harrington Park.
  - We honor Ms. Mary Ellen DePalma on her retirement after 36 years of dedication to the students and district. She will be greatly missed!

**STUDENT COUNCIL REPORT:** Student Council matters and related activities

**PRESENTATION:** (none)

**OTHER:**

**Recognition of Retired Teacher:** Ms. Mary Ellen DePalma

**Acknowledgement of Appreciation:** Ms. Elizabeth Litchfield's dedication in coordinating the installation of the school's new outdoor basketball court

**PUBLIC BE HEARD AGENDA ITEMS ONLY**

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited regarding subjects on this agenda. The second opportunity occurs just prior to adjournment, when citizens may address general questions and comments to the Board.

Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer.

All cell phones must be turned off or be in vibrating or silent ring mode. Persons should leave the meeting room before answering their cell phones.

All comments and questions must be addressed to the Board President or the presiding officer, and shall be limited to school-related issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.

Motion by President Perides, seconded by Trustee Cho to open the meeting to the public.

**Voice Vote: Unanimous**

**Questions or Comments:**

***Councilwoman Joon Chung, The Borough of Harrington Park***

***Comments:***

Councilwoman Chung recognized the Litchfield family for being a big part of the community in Harrington Park and thanked Ms. Litchfield for her commitment in getting the basketball court completed for the children...so great to see it being used every day.

Councilwoman Chung noted the retirement of Ms. DePalma and is honored that Ms. DePalma taught her children and thanked her for everything...she will truly be missed.

Motion by President Perides, seconded by Trustee Cho to close the meeting to the public.

**Voice Vote: Unanimous**

**ACTION ITEMS**

**I. APPROVAL OF MINUTES**

BE IT RESOLVED that the Board of Education approve the following Minutes:

09/30/21 Work Session Executive/Closed Session Regular Public Meeting

Motion by Trustee Hahm, seconded by Trustee Cho to approve the Minutes of 09/30/21 as listed above.

**ROLL CALL: 5-YES 0-NO 0-ABSENT Motion approved**

**II. ADMINISTRATIVE COMMITTEE**

**Brenda Cho, Chairperson**

Pursuant to the recommendation of the Superintendent, the Administrative Committee recommends the following resolution(s):

**A-1 APPROVE VARIOUS DONATIONS (MONETARY AND EQUIPMENT) TO THE E-SPORTS PROGRAM OF HARRINGTON PARK SCHOOL**

BE IT RESOLVED that the Board of Education approve various donations (monetary and equipment) to the E-sports Program of Harrington Park School as listed below:

<i>ITEM:</i>	<i>VALUE</i>	<i>DONATED BY:</i>	<i>DONATION SECURED BY:</i>
19" Emerson Television	\$20.00	Lee Mandoyan	Lee Mandoyan
42" Samsung Television	\$150.00	Hannah Kim	Lee Mandoyan
27" Dynex Television	\$15.00	Lee Mandoyan	Lee Mandoyan
26" Toshiba Television	\$45.00	Lara Toomin	Lee Mandoyan
19" Sylvania Television	\$20.00	Lee Mandoyan	Lee Mandoyan
22" Vizio Television	\$40.00	Jessica Schieferwitz	Lee Mandoyan
Cash Box donation Town Day	\$81.00	HP Residents	Team Effort
Computer Monitor	\$15.00	Peter Rutigliano	Paul Rutigliano
22" Emerson Television	\$15.00	Lee Mandoyan	Lee Mandoyan
Microphone & Power	\$35.00	Ayush Damwani	Ayush Damwani

**A-2 APPROVAL OF LEA GUIDANCE FOR CHAPTER 27 EMERGENCY VIRTUAL OR REMOTE INSTRUCTION PROGRAM ATTESTATION FOR 2021-22 SCHOOL YEAR AND THE ROAD FORWARD FOR 2021-22 SCHOOL YEAR**

BE IT RESOLVED that the Board of Education approve the LEA Guidance for Chapter 27 Emergency Virtual or Remote Instruction Program Attestation for the 2021-22 school year and The Road Forward for the 2021 school year.

**A-3 APPROVE THE ANNUAL UPDATE MEETING BETWEEN EDUCATION AND LAW ENFORCEMENT OFFICIALS (MOA) FOR 2021-22 SCHOOL YEAR**

BE IT RESOLVED that the Board of Education approve the annual update meeting between Education and Law Enforcement officials for the Uniform Memorandum (MOA) for the 2021-22 school year.

**A-4 APPROVE HOMEWORK HELPERS FOR 2021-22 SCHOOL YEAR**

BE IT RESOLVED that the Board of Education approve Homework Helpers positions for the 2021-22 school year starting on September 20th at the rate of \$38 per hour with verified approved timesheets as follows:

Mondays: Ms. Lisa Reiner and Ms. Jennifer Soltes  
Tuesdays: Ms. Patricia Sabo and Ms. Maria Colon  
Wednesdays: Ms. Kiran Griffith and Ms. Karen Salvo  
Thursdays: Ms. Madeline Burns and Ms. Patricia Sabo

A-5 APPROVE LUNCH DUTY ASSIGNMENTS FOR 2021-22 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approve the following staff members to cover lunch duty for 2021-22 school year at the rate of \$38/hour, with timesheets to be submitted and approved as listed below:

Ms. Nancy Jakubowyc      Ms. Eunha Park      Ms. Victoria Paternostro      Ms. Patricia Sabo  
Ms. Taylor Saccocio      Ms. Karen Salvo      Ms. Colette Wise

A-6 APPROVE LUNCH AIDE FOR 2021-22 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approve Cheryl Zuzzio as a lunch aide for the 2021-22 school year pending approval of required paperwork.

A-7 APPROVE CHANGE IN SUBSTITUTE TEACHING RATE

BE IT RESOLVED that the Board of Education approve the change in substitute teaching rate to \$100 per day starting 10/15/21.

A-8 APPROVE APPLICATION TO JOIN RUTGERS EFFICACY OF PARAPROFESSIONAL BEHAVIOR SUPPORT COACHING FOR 2021-22 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approve the application to join the Rutgers Efficacy of Paraprofessional Behavior Support Coaching for the 2021-22 school year.

Motion by Trustee Cho, seconded by President Perides to approve resolutions A-1 through A-8

**ROLL CALL:      5-YES      0-NO      0-ABSENT      Motion approved**

**III. FINANCE AND AUDIT COMMITTEE**

**Stephen Hahm, Chairperson**

Pursuant to the recommendation of the Superintendent, the finance and Audit Committee recommends the following resolution(s):

FA-9 APPROVE BILLS LIST

BE IT RESOLVED that the Board of Education approve the payment of expenditures in the amount of \$130,258.47 dated 10/14/21 as based upon the computer listing dated 10/14/21 and the payroll of \$375,922.52 dated 09/30/21, all of which are on file in the office of the Board of Education.

*In accordance with N.J.A.C. 6A:23-2:11(b), C 3, and C 4:*

Approval that all bills as examined, audited and certified by the Business Administrator/Board Secretary and presented to the Board of Education shall, if found to be correct, be ordered paid by the Board of Education. Any exceptions noticed tonight, on the record, will be reexamined by the Business Administrator/Board Secretary and the appropriate committee chairperson and if found to be correct, be ordered paid by the Board of Education. Prior to payment, the inquiring board trustee will be duly notified by the Business Administrator/Board Secretary, in reference to satisfaction of the submitted concern.

**FA-10 APPROVE BOARD SECRETARY REPORT FOR AUGUST, 2021**

BE IT RESOLVED that the Board of Education approve the Board Secretary Report for the month ending 08/30/21.

**CERTIFICATION OF FUNDS**

In accordance with N.J.A.C.6A:23-211 (b), (c), and (c)4:

The Business Administrator/Board Secretary certifies that no line item account has encumbrances and expenditures which in total exceed the line item appropriation. The Board of Education certifies that no major account or fund has been over-expended. Furthermore, the Board of Education And the business Administrator/Board Secretary certify that current expense, special revenue and debt service fund balances have not been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**FA-11 APPROVE MONTHLY TRANSFER REPORT FOR AUGUST, 2021**

BE IT RESOLVED that the Board of Education approve the monthly Transfer Report for the month ending 08/30/21.

**FA-12 APPROVE TREASURER'S REPORT FOR AUGUST, 2021**

BE IT RESOLVED that the Board of Education approve the Treasurer's Report for the month ending 08/30/21.

Motion by Trustee Hahm, seconded by President Perides to approve resolutions FA-9 through FA-12

**ROLL CALL: 5-YES 0-NO 0-ABSENT Motion approved**

**IV. HOUSE & GROUNDS COMMITTEE**

**Peter Toomin, Chairperson**

Pursuant to the recommendation of the Superintendent, the House & Grounds Committee recommends the following resolution(s):

**HG-13 APPROVE USE OF SCHOOL FACILITIES**

BE IT RESOLVED that the Board of Education approve the Use of School Facilities for the Girl Scouts as follows:

<u>Date</u>	<u>Purpose</u>	<u>Hours</u>	<u>Facility</u>
11/06/21	Girl Scouts Troop #98171 Yoga Session	9:30 - 11:30am	School Blacktop
11/02, 12/02, 1/06, 2/03, 3/03, 4/07, 5/5	Girl Scouts Troop #98028 Meetings	3:10 - 4:15pm	Classroom
11/18, 12/16, 1/20, 2/17, 3/24, 4/28, 5/19	Girl Scouts Troop #97143 Meetings	3:30 - 4:30pm	Classroom

Motion by Trustee Toomin, seconded by Trustee Cho to approve resolution HG-13

**ROLL CALL: 5-YES 0-NO 0-ABSENT Motion approved**

**V. POLICY AND LEGISLATION COMMITTEE Matthew Lehmann, Chairperson**

Pursuant to the recommendation of the Superintendent, The Policy and Legislation Committee recommends the following resolution(s):

**OPEN TO PUBLIC - PUBLIC BE HEARD** (On Policy Only)

Motion by Trustee Lemann, seconded by Trustee Toomin to open the meeting to the public on Policy only.

**Voice Vote: Unanimous**

Questions or Comments: none

Motion by Trustee Lehmann, seconded by Trustee Toomin to close the meeting to the public on Policy only

**Voice Vote: Unanimous**

**PL-14 APPROVE THE FIRST AND ONLY READING OF POLICIES**

BE IT RESOLVED that the Board of Education approve the first and only reading of the following policies:

- Policy # 1648.13 - School Employee Vaccination Requirements
- Policy # 1648.11 - The Road Forward Covid-19 Health and Safety
- Policy # 2425 - Emergency Virtual or Remote Instruction Program

**PL-15 APPROVE TO ABOLISH POLICY 1648 - RESTART AND RECOVERY PLAN**

BE IT RESOLVED that the Board of Education approve to abolish Policy 1648 - Restart and Recovery Plan

**PL-16 APPROVE TO ABOLISH POLICY 1648.02 - REMOTE LEARNING OPTIONS FOR FAMILIES**

BE IT RESOLVED that the Board of Education approve to abolish Policy 1648.02 - Remote Learning Options for Families.

**PL-17 APPROVE TO ABOLISH POLICY 1648.03 - RESTART AND RECOVERY PLAN - FULL TIME REMOVE INSTRUCTION**

BE IT RESOLVED that the Board of Education approve to abolish policy 1648.03 - Restart and Recovery Plan - Full Time Remove Instruction.

**PL-18 APPROVE TO ABOLISH POLICY 1649 - FEDERAL FAMILIES FIRST CORONAVIRUS (COVID-19) RESPONSE ACT**

BE IT RESOLVED that the Board of Education approve to abolish Policy 1649 - Federal Families First Coronavirus (COVID-19) Response Act.

PL-19 APPROVE TO ABOLISH POLICY 5114 - CHILDREN DISPLACED BY DOMESTIC VIOLENCE

BE IT RESOLVED that the Board of Education approve to abolish Policy 5114 - Children Displaced by Domestic Violence.

Motion by Trustee Lehmann, seconded by Trustee Toomin to approve resolutions PL-14 through PL-19

**ROLL CALL: 5-YES 0-NO 0-ABSENT Motion approved**

V. TRAVEL/CONFERENCES/OTHER (none)

**PUBLIC BE HEARD - ALL SCHOOL RELATED ISSUES**

Motion by President Perides, seconded by Trustee Toomin to open the meeting to the public.

**Voice Vote: Unanimous**

**Questions or Comments:** (none)

Motion by President Perides, seconded by Trustee Cho to close the meeting to the public.

**ADJOURNMENT**

Motion by President Perides, seconded by Trustee Lehmann to adjourn from the Public Session meeting at 6:23 p.m.

**Voice Vote: Unanimous**

---

**Dr. Adam Fried  
Superintendent**