

HARRINGTON PARK SCHOOL DISTRICT  
HARRINGTON PARK, NEW JERSEY

**MINUTES**

**BOARD OF EDUCATION**

**Thursday, January 21, 2021**

**Virtual Meeting**

Work Session and Executive/Closed Session

5:00 p.m.

Public Meeting - Regular Public Meeting

6:00 p.m.

**MEMBERS OF THE BOARD**

Tsampicos Perides, President

Laura Tebo, Vice President

Brenda Cho, Trustee

Eric Fishbein, Trustee

Stephen Hahm, Trustee

Dr. Adam D. Fried, Superintendent/Board Secretary

Mr. Bryan Jursca, Business Administrator

Executive Closed Meeting - First and Third Thursday of Each Month at 5:00 p.m.

Work Session - First Thursday of Each Month at 6:00 p.m.

Regular Public Meeting - Third Thursday of Each Month at 6:00 p.m.

Next Work Session Meeting: February 11, 2021

Board of Education Conference Room - Harrington Park School

**CALL TO ORDER:**

President Perides called the meeting at 6:03 p.m.

**FLAG SALUTE:**

Dr. Fried led the flag salute.

**ROLL CALL:**

Virtual Meeting	PRESENT	ABSENT	Time of arrival/departure
Tsampicos Perides, President	x		
Laura Tebo, Vice President	x		
Brenda Cho, Trustee	x		
Eric Fishbein, Trustee	x		
Stephen Hahm, Trustee	x		

Also Present: Dr. Adam Fried, Superintendent/Board Secretary

Mr. Bryan Jursca, Business Administrator

Public

**OPEN PUBLIC PORTION MEETING ACT STATEMENT**

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.

In accordance with the provisions of this act, the Harrington Park Board of Education has caused notice of this meeting, which includes the date, time and place thereof posted on the bulletin board of the municipal building, and the Board of Education bulletin board, published in The Record and filed with the Clerk of the Borough of Harrington Park.

**MEETING CALENDAR:**

<b><u>Date</u></b>	<b><u>Time:</u></b>	<b><u>Place</u></b>	<b><u>Purpose</u></b>
<b>Thursday, February 11, 2021</b>			
Work Session and Executive/Closed Session	5:00 p.m.	Virtual Meeting	Discussion
Regular Public Meeting	6:00 p.m.	Virtual Meeting	Discussion

**PRESIDENT’S STATEMENT:**

- none

**SUPERINTENDENT’S STATEMENT:**

- Covid testing program in our district has done over 100 tests for students and staff so far
- Testing has really helped us deal with situations and to make necessary decisions for health and safety
- Dr. Fried expressed his apologies for the late decision to go virtual on Wednesday but the test results came back and we needed to do what was necessary as well as to do contact tracing
- He is working on getting vaccines for staff by looking for any community connections
- Dr. Fried thanked Councilwoman Joon Chung for all her help with this
- Dr, Fried discussed subscribing to a YouTube Channel for HP E-Sports to show your children your support

**STUDENT COUNCIL REPORT:** none

**PRESENTATION:** none

**OTHER:**

**PUBLIC BE HEARD AGENDA ITEMS ONLY**

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited regarding subjects on this agenda. The second opportunity occurs just prior to adjournment, when citizens may address general questions and comments to the Board,

Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer.

All cell phones must be turned off or be in vibrating or silent ring mode, Persons should leave the meeting room before answering their cell phones.

All comments and questions must be addressed to the Board President or the presiding officer, and shall be limited to school-related issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.

Motion by Vice President Tebo, seconded by Trustee Cho to open the meeting to the public.

**Voice Vote: Unanimous**

**Questions or Comments:** none

Motion by Vice President Tebo, seconded by Trustee Cho to close the meeting to the public.

**Voice Vote: Unanimous**

**ACTION ITEMS**

**I. APPROVAL OF MINUTES (none)**

**II. ADMINISTRATIVE COMMITTEE**

**Laura Tebo, Chairperson**

Pursuant to the recommendation of the Superintendent, the Administrative Committee recommends the following resolution(s):

A-1 APPROVE STUDENT SAFETY DATA SYSTEMS (SSDS) REPORT FOR PERIOD 1 FOR 2020-21 REPORTING OF INCIDENTS FROM 09/01/20 - 12/31/20 AND TRAINING AND PROGRAMS FROM 07/01/20 - 12/31/20

BE IT RESOLVED that the Board of Education approve the Student Safety Data Systems (SSDS) Report for period 1 for 2020-21, Reporting of Incidents from 09/01/20 to 12/31/20 and Training and Programs from 07/01/20 to 12/31/20.

A-2 APPROVE STATEMENT OF ASSURANCE FOR THE USE OF PARAPROFESSIONAL STAFF FOR THE 2020-21 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approve the Statement of Assurance for the use of paraprofessional staff for the 2020-21 school year (January 2021) on file for review in the superintendent's office

A-3 APPROVE CHANGE IN APPOINTMENT OF AFTERCARE ASSISTANT SUBSTITUTE ISABELLA BRACKENBURY FOR THE 2020-21 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approve the change in the appointment of Aftercare Assistant Substitute, Isabella Brankenbury, approved on the 10/15/20 Public Session agenda (resolution A-7) to her new position as Aftercare Assistant working up to 15 hours per week at \$15.65 per hour effective 01/04/21 for the remainder of the 2020-21 school year.

A-4 APPROVE CHANGE IN APPOINTMENT OF AFTERCARE ASSISTANT MICHELLE DUROCHER FOR THE 2020-21 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approve the change in the appointment of Aftercare Assistant, Michelle Durocher, approved on the 10/15/20 Public Session agenda (resolution A-8) to her new position as **Aftercare Assistant Substitute** effective 01/04/21 for the remainder of the 2020-21 school year.

A-5 APPROVE INSTRUCTIONAL MATERIALS LIST FOR THE 2020-21 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approve the Instructional Materials list for the 2020-21 school year as on file in the Superintendent's Office.

**A-6 APPROVE CO-CURRICULAR ASSIGNMENT FOR THE 2020-21 SCHOOL YEAR**

BE IT RESOLVED, that the Board of Education approve the issuance of Co-Curricular Assignment Band Director position and contract to Tyler Adel from November 1, 2020 to the end of the 2020-21 as listed below:

<u>Position Assignment</u>	<u>Employee</u>	<u>2020-21 Stipend</u>
Band Director - Gr. 5-8	Tyler Adel	\$5,147.08 + \$275.00 longevity (prorated 11/01/20 - 06/30/21)

**A-7 APPROVE FMLA REQUEST FOR LEAVE**

BE IT RESOLVED the the Board of Education approve Family Leave of Absence request from employee #4467 with a beginning date of 01/18/21 and a return date of 04/22/21.

**A-8 APPROVE E-SPORTS TEAM LEADER SERVICE CONTRACT**

BE IT RESOLVED that the Board of Education approve the issuance of a service contract to Saro Mandoyan in the amount of \$1,925.12 (prorated) effective 10/15/20 -06/30/21 for the E-Sports Team Leader position for the 2020-21 school year (appointment previously approved on 10/15/20 agenda under resolution #A-18).

Motion by Vice President Tebo, seconded by Trustee Cho to approve resolutions A-1 through A-8

**ROLL CALL: 5-YES 0-NO 0-ABSENT Motion approved**

**SCHOOL BUSINESS ADMINISTRATOR REPORT:**

Discussion: Mr. Jursca gave an Audit update stating that the report is being completed and should be received in the next week or two (report delayed due to Covid)

**III. FINANCE AND AUDIT COMMITTEE**

**Eric Fishbein, Chairperson**

Pursuant to the recommendation of the Superintendent, the finance and Audit Committee recommends the following resolution(s):

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**FA-9 APPROVE BILLS LIST**

BE IT RESOLVED that the Board of Education approve the payment of expenditures in the amount of \$146,977.47 as based upon the computer listing date 01/21/21 and the payroll of \$359,069.40 dated 01/15/21, all of which are on file in the office of the Board of Education.

*In accordance with N.J.A.C. 6A:23-2:11(b), C 3, and C 4:*

Approval that all bills as examined, audited and certified by the Business Administrator/Board Secretary and presented to the Board of Education shall, if found to be correct, be ordered paid by the Board of Education. Any exceptions noticed tonight,

on the record, will be reexamined by the Business Administrator/Board Secretary and the appropriate committee chairperson and if found to be correct, be ordered paid by the Board of Education. Prior to payment, the inquiring board trustee will be duly notified by the Business Administrator/Board Secretary, in reference to satisfaction of the submitted concern.

**FA-10 APPROVE BOARD SECRETARY REPORT FOR DECEMBER, 2020**

BE IT RESOLVED that the Board of Education approve the Board Secretary Report for the month ending 12/31/20.

**CERTIFICATION OF FUNDS**

In accordance with N.J.A.C.6A:23-211 (b), (c), and (c)4:

The Business Administrator/Board Secretary certifies that no line item account has encumbrances and expenditures which in total exceed the line item appropriation. The Board of Education certifies that no major account or fund has been over-expended. Furthermore, the Board of Education And the business Administrator/Board Secretary certify that current expense, special revenue and debt service fund balances have not been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**FA-11 APPROVE MONTHLY TRANSFER REPORT FOR DECEMBER, 2020**

BE IT RESOLVED that the Board of Education approve the monthly Transfer Report for the month ending 12/31/20.

**FA-12 APPROVE TREASURER'S REPORT FOR DECEMBER, 2020**

BE IT RESOLVED that the Board of Education approve the Treasurer's Report for the month ending 12/31/20

Motion by Trustee Fishbein, seconded by Vice President Tebo to approve resolutions FA-9 through FA- 12

**ROLL CALL:     5-YES     0-NO     0-ABSENT     Motion approved**

**IV. HOUSE & GROUNDS COMMITTEE**

**Tsampicos Perides, Chairperson**

Pursuant to the recommendation of the Superintendent, the House & Grounds Committee recommends the following resolution(s): (none)

V. **POLICY AND LEGISLATION COMMITTEE** **Stephen Hahm, Chairperson**  
Pursuant to the recommendation of the Superintendent, The Policy and Legislation Committee recommends the following resolution(s):

**OPEN TO PUBLIC - PUBLIC BE HEARD** (On Policy Only)

Motion by Trustee Hahm, seconded by Trustee Cho to open the meeting to the public on Policy Only

**Voice Vote: Unanimous**

Questions or Comments: none

Motion by Trustee Hahm, seconded by Trustee Cho to close the meeting to the public on Policy Only

**Voice Vote: Unanimous**

*PL-13 APPROVE FIRST READING OF POLICIES*

BE IT RESOLVED that the Board of Education approve first readings of policies listed below:

Policies:

- 1642 – Earned Sick Leave Law (M)
- 3159 – Teaching Staff Member/School District Reporting Responsibilities (M)
- 3218 – Use, Possession, or Distribution of Substances (M)
- 4218 – Use, Possession, or Distribution of Substances (M)
- 4219 – Commercial Driver’s License Controlled Substance and Alcohol Use Testing (M)
- 6112 – Reimbursement of Federal and Other Grant Expenditures (M)
- 7440 – School District Security (M)
- 7510 – Use of School Facilities (M)
- 8600 – Student Transportation (M)
- 8630 – Bus Driver/Bus Aide Responsibility (M)
- 8670 – Transportation of Special Needs Students (M)
- 9210 – Parent Organizations
- 9400 – Media Relations

*PL-14 APPROVE FIRST READING OF REGULATIONS*

BE IT RESOLVED that the Board of Education approve first readings of regulations listed below:

Regulations:

- 1642 – Earned Sick Leave Law (M)
- 3218 – Use, Possession, or Distribution of Substances (M)
- 4218 – Use, Possession, or Distribution of Substances (M)
- 6112 – Reimbursement of Federal and Other Grant Expenditures (M)
- 7440 - School District Security (M)
- 7510 – Use of School Facilities
- 8600 – Student Transportation
- 8630 – Emergency School Bus Procedure

Motion by Trustee Hahm, seconded by Trustee Cho to approve resolutions PL-13 through PL-14

**ROLL CALL: -YES 0-NO -ABSENT Motion approved**

V. **TRAVEL/CONFERENCES/OTHER** (none)

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**PUBLIC BE HEARD- ALL SCHOOL RELATED ISSUES**

Motion By Trustee Fishbein, seconded by President Perides to open the meeting to the public.

**Voice Vote: Unanimous**

**Questions or Comments:**

1. *Councilwoman Joon Chung, Harrington Park Borough Hall*

Councilwoman Chung welcomed back Mr. Fishbein and welcomed our newly appointed board trustee, Mr. Hahm, to the family. She also spoke about the Town Environmental Commission allowing dogs into the town parks and will be providing waste bags and baskets. Cleaning up waste will be enforced as well. Councilwoman Chung also wanted to know if there was any update on Spring sports yet.

Motion by Trustee Fishbein, seconded by President Perides to close the meeting to the public.

**Voice Vote: Unanimous**

**ADJOURNMENT**

Motion by President Perides, seconded by Trustee Fishbein to adjourn from the Public Session meeting at 6:30 p.m.

**Voice Vote: Unanimous**

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Dr. Adam Fried