

HARRINGTON PARK SCHOOL DISTRICT
HARRINGTON PARK, NEW JERSEY

MINUTES

HARRINGTON PARK BOARD OF EDUCATION

Regular Public Meeting

Thursday, February 10, 2022

Location: Community Church/Founders Hall

Work Session and Executive/Closed Session

5:00 p.m.

Public Meeting - Regular Public Meeting

6:00 p.m.

MEMBERS OF THE BOARD

Stephen Hahm, President

Peter Toomin, Vice President

Brenda Cho, Trustee

Matthew Lehmann, Trustee

Tsampicos Perides, Trustee

Dr. Adam D. Fried, Superintendent/Board Secretary

Mr. Bryan Jursca, Business Administrator

Executive Closed Meeting - First and Third Thursday of Each Month at 5:00 p.m.

Work Session - First Thursday of Each Month at 5:00 p.m.

Regular Public Meeting - Third Thursday of Each Month at 6:00 p.m.

Next Work Session Meeting: **March 03, 2022**

Board of Education - Community Church - Founders Hall

CALL TO ORDER:

President Perides called the meeting to order at 6:05 p.m.

FLAG SALUTE:

Dr. Fried led the flag salute.

ROLL CALL:

Meeting Attendance	PRESENT	ABSENT	Time of arrival/departure
Stephen Hahm, President	x		
Peter Toomin, Vice President	x		
Brenda Cho, Trustee	x		
Matthew Lehmann, Trustee	x		
Tsampicos Perides, Trustee		x	

Also Present: Dr. Adam Fried, Superintendent/Board Secretary
Mr. Bryan Jursca, Business Administrator
Public

OPEN PUBLIC PORTION MEETING ACT STATEMENT

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.

In accordance with the provisions of this act, the Harrington Park Board of Education has caused notice of this meeting, which includes the date, time and place thereof posted on the bulletin board of the municipal building, and the Board of Education bulletin board, published in The Record and filed with the Clerk of the Borough of Harrington Park.

MEETING CALENDAR:

<u>Date</u>	<u>Time:</u>	<u>Place</u>	<u>Purpose</u>
March 03, 2022		Community Church	
Work Session and Executive/Closed Session	5:00 p.m.	Board Conference Room	Discussion
Regular Public Meeting	6:00 p.m.	Founders Hall	Discussion

PRESIDENT’S STATEMENT:

- Welcome
- The district continues to stay open with minimal COVID disruptions
- With the mask mandate ending, the district will continue to use the “Test & Stay Program”

SUPERINTENDENT’S STATEMENT:

- March 7th is the end of the mask mandate from the State
- Harrington Park School District will be mask optional
- Our “Test & Stay Program” allows for students to stay in school if or when a possible exposure takes place

STUDENT COUNCIL REPORT: Discussion items related to Student Council events

PRESENTATION: none

OTHER: none

PUBLIC BE HEARD AGENDA ITEMS ONLY

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited regarding subjects on this agenda. The second opportunity occurs just prior to adjournment, when citizens may address general questions and comments to the Board,

Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer.

All cell phones must be turned off or be in vibrating or silent ring mode, Persons should leave the meeting room before answering their cell phones.

All comments and questions must be addressed to the Board President or the presiding officer, and shall be limited to school-related issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.

Motion by President Hahm, seconded by Trustee Cho to open the meeting to the public.

Voice Vote: Unanimous

Questions or Comments: none

Motion by Presiden Hahm, seconded by Trustee Cho to close the meeting to the public.

Voice Vote: Unanimous

ACTION ITEMS

I. APPROVAL OF MINUTES

01/06/22	Work Session	Close Session	Public Session
01/20/22	Work Session	Closed Session	Public Session

Motion by President Hahm. seconded by Trustee Cho to approve the Minutes of 01/06/22 and the Minutes of 01/20/22 as listed above.

ROLL CALL: 4-YES 0-NO 1-ABSENT Motion approved

II. ADMINISTRATIVE COMMITTEE

Brenda Cho, Chairperson

Pursuant to the recommendation of the Superintendent, the Administrative Committee recommends the following resolution(s):

A-1 APPROVE TO RESCIND CO-CURRICULAR ASSIGNMENTS AND CONTRACTS ISSUED TO CHRISTOPHER DIGIROLAMO FOR THE 21-22 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approve to rescind the appointments and co-curricular contracts issued to Christopher DiGirolamo, effective 01/14/22, as listed below:

2021-22 6th Grade Trip Chaperone - contract issued 08/26/21

2021-22 HPTV YouTube Channel Advisor - contract issued 06/30/21
(position split with Taylor Saccoccio)

A-2 APPROVE CO-CURRICULAR 6TH GRADE TRIP CHAPERONE APPOINTMENT AND ISSUANCE OF CONTRACT TO EUNHA PARK FOR THE 2021-22 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approve the appointment and issuance of contract to Eunha Park for the 2021-22 6th Grade Trip Chaperone position to replace the rescindment of the 08/26/21 appointment issued to Christopher Digirolamo.

A-3 APPROVE CO-CURRICULAR HPTV YOUTUBE CHANNEL ADVISOR APPOINTMENT AND ISSUANCE OF CONTRACT TO SARA HOWELL FOR THE 2021-22 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approve the appointment and issuance of contract to SaraHowell for the 2021-22 HPTV YouTube Channel Advisor (split position) to replace the rescindment of the 06/30/21 appointment issued to Christopher Digirolamo.

A-4 APPROVE ISSUANCE OF CO-CURRICULAR APPOINTMENTS AND CONTRACTS FOR THE 2021-22 GRADE 8 NEW ENGLAND TRIP

BE IT RESOLVED that the Board of Education approve the issuance of co-curricular appointments and contracts for the 2021-22 Grade 8 New England trip as listed below:

<u>Chaperones</u>		
Position Assignment	Employee	2021-22 Stipend
Gr. 8 New England Trip	Robert Leichte	\$680.79 (includes \$226.93 per day)
Gr. 8 New England Trip	Clare McGarrirty	\$680.79 (includes \$226.93 per day)
Gr. 8 New England Trip	Jessica Nitzberg	\$680.79 (includes \$226.93 per day)
Gr. 8 New England Trip	Elissa Nycz	\$680.79 (includes \$226.93 per day)
Gr. 8 New England Trip	Victoria Rozema	\$680.79 (includes \$226.93 per day)
Gr. 8 New England Trip	Mark Torrie	\$680.79 (includes \$226.93 per day)
<u>Nurse</u>		
Gr. 8 New England Trip	Mary Oh	\$680.79 (includes \$226.93 per day)

A-5 APPROVE RETIREMENT OF PHYSICAL EDUCATION TEACHER, DONALD MORGAN

BE IT RESOLVED that the Board of Education approve with regret the retirement of physical education teacher, Donald Morgan, effective 07/01/22.

A-6 APPROVE RESIGNATION OF INSTRUCTIONAL AIDE, MELISSA GRACEY

BE IT RESOLVED that the Board of Education approve the resignation of instructional aide, Melissa Gracey, with an expected last day of 03/24/22.

A-7 APPROVE APPOINTMENT OF CLAIRE JIMENEZ AS FULL TIME INSTRUCTIONAL AIDE

BE IT RESOLVED that the Board of Education approve the appointment and issuance of contract to Claire Jimenez as a 1.0 FTE Certified Instructional Aide for the 2021-22 school year (\$21.75 per hour / \$31,102.50 prorated) with a start date to be determined, pending paperwork approval.

A-8 APPROVE DONATION OF DESK & CHAIR FROM DR. STEVEN KORNER

BE IT RESOLVED that the Board of Education approve the donation of a desk and chair to the Harrington Park School District from Dr. Steven Korner with a value of \$1,000.00.

A-9 APPROVE DONATION FROM THE HARRINGTON PARK ROAD RUNNERS ASSOCIATION

BE IT RESOLVED that the Board of Education approve the donation of \$5,000 from the Harrington Park Road Runners Association to be used towards refurbishment of the school clock tower.

A-10 APPROVE KERIN ROCHE AS SUBSTITUTE TEACHER FOR THE REMAINDER OF THE 2021-22 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approve Kerin Roche as a substitute teacher for the remainder of the 2021-22 school year, pending paperwork approval.

A-11 APPROVE MEDICAL LEAVE OF ABSENCE FOR EMPLOYEE #4155

BE IT RESOLVED that the Board of Education approve a medical leave of absence request for employee #4155 using applied accumulated sick time pay starting 01/03/22 with a return date to be determined.

A-12 APPROVE MEDICAL LEAVE OF ABSENCE FOR EMPLOYEE #4462

BE IT RESOLVED that the Board of Education approve a medical leave of absence request for employee #4462 using applied accumulated sick time pay starting 02/16/22 with a return date to be determined.

A-13 APPROVE GRADE 6, 7, & 8 CLASS TRIPS FOR THE 2021-22 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approve the Grade 6, 7, & 8 Class Trips for the 2021-22 School Year as listed below:

6th Grade Class Trip to Fairview Lakes, Newton, NJ

Dates: 04/27/22, 04/28/22, & 04/29/22

7th Grade Class Trip to Philadelphia, PA.

Date: 04/07/22

8th Grade Class Trip to New England

Dates: 05/25/22, 05/26/22 & 05/27/22

A-14 APPROVE TO RESCIND HOMEWORK HELPER POSITION ASSIGNED TO MARIA COLON AND ASSIGN TO KAREN SALVO EFFECTIVE 02/14/22

BE IT RESOLVED that the Board of Education approve to rescind the Homework Helper position assigned to Maria Colon and assign to Karen Salvo starting the week of 02/14/22 on Tuesdays for the remainder of the 2021-22 school year, at a rate of \$38 per hour, with verified approved timesheets.

A-15 APPROVE FIVE-YEAR LEASE AGREEMENT WITH NV SUMMER CAMP

BE IT RESOLVED that the Board of Education approved the five-year lease agreement with NV Summer Camp for five (5) summers commencing on the first summer period of 06/27/22 - 07/29/22 for a summer camp program for children, as per all terms and conditions in the lease agreement document which is on file in the Business Office, with an annual rental as listed below:

1st summer period (2022):	Annual rental \$13,800
2nd summer period (2023):	Annual rental \$14,076
3rd summer period (2024):	Annual rental \$14,358
4th summer period (2025):	Annual rental \$14,645
5th summer period (2026):	Annual rental \$14,938

Motion by Trustee Cho, seconded by Trustee Lehmann to approve resolutions A-1 through A-15

ROLL CALL: 4-YES 0-NO 1-ABSENT Motion approved

III. FINANCE AND AUDIT COMMITTEE

Stephen Hahm, Chairperson

Pursuant to the recommendation of the Superintendent, the Finance and Audit Committee recommends the following resolution(s):

FA-16 APPROVE BILLS LIST

BE IT RESOLVED that the Board of Education approve the payment of expenditures in the amount of \$209,898.67 dated 02/10/22 as based upon the computer listing dated 02/10/22 and the payroll of \$385,291.96 dated 01/31/22, all of which are on file in the office of the Board of Education.

In accordance with N.J.A.C. 6A:23-2:11(b), C 3, and C 4:

Approval that all bills as examined, audited and certified by the Business Administrator/Board Secretary and presented to the Board of Education shall, if found to be correct, be ordered paid by the Board of Education. Any exceptions noticed tonight, on the record, will be reexamined by the Business Administrator/Board Secretary and the appropriate committee chairperson and if found to be correct, be ordered paid by the Board of Education. Prior to payment, the inquiring board trustee will be duly notified by the Business Administrator/Board Secretary, in reference to satisfaction of the submitted concern. the appropriate committee chairperson and if found to be correct, be ordered paid by the Board of Education. Prior to payment, the inquiring board trustee will be duly notified by the Business Administrator/Board Secretary, in reference to satisfaction of the submitted concern.

FA-17 APPROVE RSC ARCHITECTS TO UPDATE DISTRICT LONG RANGE FACILITY PLAN

BE IT RESOLVED, that the Board of Education approve RSC Architects to provide architectural services related to updating the district Long Range Facility Plan (LRFP) at the cost of \$24,500.

FA-18 APPROVE RSC ARCHITECTS TO SUBMIT PROJECT SCOPES TO THE NEW JERSEY DEPARTMENT OF EDUCATION FOR APPROVAL

BE IT RESOLVED, that the Board of Education approve RSC Architects to submit project scopes for toilet room renovations, roofing restoration, and science lab addition/alterations to the New Jersey Department of Education (NJDOE) for approval.

FA-19 APPROVE RSC ARCHITECTS TO PROVIDE ARCHITECTURAL REFERENDUM SERVICES

BE IT RESOLVED, that the Board of Education approve RSC Architects to provide architectural referendum services at the cost of \$10,000.

FA-20 APPROVE REVISED DEMAREST BOARD OF EDUCATION SPECIAL EDUCATION CONTRACT FOR THE 2021-22 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approve the revised Demarest Board of Education special education tuition contract agreement from 09/01/21-06/30/22 approved on 09/30/21 under resolution #FA-26 in the amount of \$28,300 to the revised tuition amount of \$33,300 for the following student:

Student ID: 20283666 Tuition Charge: \$33,300.00 One to One Aide: N/A

FA-21 APPROVE NORTHERN VALLEY BOARD OF EDUCATION SPECIAL EDUCATION CONTRACT FOR THE 2021-22 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approve the Northern Valley Board of Education special education SLICE tuition contract agreement from 01/24/22-06/30/22 for the following student:

Student ID:20393500 Tuition Charge: \$5.653.16 One to One Aide: N/A

FA-22 APPROVE WAIVER OF REQUIREMENTS OF SEMI (SPECIAL EDUCATION MEDICAID INITIATIVE) PARTICIPATION FOR THE 2022-23 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approve the waiver of requirements of NJAC 6A:23A-5.5 (b) 1 SEMI (Special Education Medicaid Initiative) participation for the 2022-23 school year.

Motion by President Hahm, seconded by Vice President Toomin to approve the resolutions FA-16 through FA-22

ROLL CALL: 4-YES 0-NO 1-ABSENT Motion approved

IV. HOUSE & GROUNDS COMMITTEE Peter Toomin, Chairperson

Pursuant to the recommendation of the Superintendent, the House & Grounds Committee recommends the following resolution(s):

HG-23 APPROVE USE OF SCHOOL FACILITIES

BE IT RESOLVED that the Board of Education approve Use of Facilities for NV Summer Camp at a cost of \$13,800 as per 5 year lease agreement.

<u>Date</u>	<u>Purpose</u>	<u>Hours</u>	<u>Facility</u>
06/27/22 - 07/29/22	Summer Camp	8:00 am - 3:00 pm	Softball & back fields, gym, and New Wing Classrooms

HG-24 APPROVE USE OF SCHOOL FACILITIES

BE IT RESOLVED that the Board of Education approve Use of Facilities for Camp Innovation Summer Program at a cost of \$5,000.

<u>Date</u>	<u>Purpose</u>	<u>Hours</u>	<u>Facility</u>
06/27/22 - 07/22/22	Summer Camp	11:00 am - 3:00 pm	APR, Library, classrooms & part of softball field

Motion by Vice President Toomin, seconded by Trustee Cho to approve resolutions HG-23 and HG-24.

ROLL CALL: 4-YES 0-NO 1-ABSENT Motion approved

V. POLICY AND LEGISLATION COMMITTEE Matthew Lehmann, Chairperson

Pursuant to the recommendation of the Superintendent, The Policy and Legislation Committee recommends the following resolution(s): (none)

VI. TRAVEL/CONFERENCES/OTHER (none)

PUBLIC BE HEARD - ALL SCHOOL RELATED ISSUES

Motion by President Hahm, seconded by Vice President Toomin to open the meeting to the public.

Voice Vote: Unanimous

Questions or Comments: None

Motion by President Hahm, seconded by Vice President Toomin to close the meeting to the public.

ADJOURNMENT

Motion by President Hahm, seconded by Vice President Toomin to adjourn from the Public Session meeting at 6:15 p.m.

Voice Vote: Unanimous

Dr. Adam Fried

**Dr. Adam Fried
Superintendent/Board Secretary**